

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

## EQUINE BIOSECURITY

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The Spruce Meadows Executive and Organizing Committee, in consultation with veterinary and animal health authorities, have determined the protocol deemed necessary in order to reasonably and effectively manage the possible biosecurity concerns. It is **STRONGLY** recommended that you consult with your veterinarian regarding the most appropriate vaccination protocol for your horse.

All horses brought onto the grounds shall not have been in contact with sick horses within the last 21 days, and must not be showing any signs of illness. All horses on the grounds are required to have their temperatures taken and recorded twice daily through the FEI Horse Health App and/or on the horse's stall on non competition days. Any elevated temperature or other signs of illness must **IMMEDIATELY** be reported to the FEI veterinary delegate, treating veterinarian and tournament office.

Please avoid direct and/or indirect contact between horses, especially nose-to-nose contact and the use of common feed/water buckets, and individuals handling horses from different barn groups. Individuals should not be entering the barn area of a different group. Please wash/sanitize your hands frequently throughout the day, especially after being in a communal area. Hand sanitizing stations will be located throughout the property.

The Spruce Meadows Executive and Organizing Committee, as well as the Veterinary Commission, will closely monitor any developments regarding any potential biosecurity issues and will change the procedures and requirements for horses entering the grounds as needed.

## COGGINS, EQUINE INFLUENZA, & EHV

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All horses being brought onto the grounds must have a current **NEGATIVE COGGINS TEST** (valid for 6 months from date drawn), be in compliance with the FEI requirements for Equine Influenza Vaccination (FEI Veterinary Regulations Article 1003), and proof of the Equine Herpes Virus vaccination (valid for 6 months from the date administered). Vaccines are not accepted if administered within 7 days of arrival to the grounds. Vaccination and coggins records must be received by the tournament office no later than May 16. Vaccinations and coggins must be valid for the full time your horse is on the grounds. The name on all documents must match the horse's name on entry form and FEI passport. Forms completed with horse's barn name will not be accepted. Spruce Meadows must receive all health documents prior to horse arrival.

## COVID-19 PROTOCOLS

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All individuals receiving accreditation must be fully vaccinated against COVID-19, with a Canadian approved vaccine. Vaccination records will be required prior to being allowed on the grounds or accreditation being issued.

All individuals are required to self-monitor. Anyone with an elevated temperature, or exhibiting signs of illness may not come on to the grounds without first testing for COVID-19 and obtaining a negative result.

Non-medical masks/face coverings, covering the nose and mouth are strongly encouraged when indoors or when social distancing is not possible.

Individuals are strongly encouraged to wash/sanitize their hands frequently throughout the day. Hand sanitizing stations will be located throughout the property.

Regulations surrounding COVID-19 requirements, including but not limited to mandatory masking, temperature checks, and government mandates, may change with little/no notice.

## SMOKING/VAPING/CANNABIS

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There is a strict NO SMOKING or VAPING policy in all Spruce Meadows buildings, or within 10 feet of any entrance thereof. Competitors are responsible for the actions of all their staff, owners, trainers, etc. Any person caught smoking in a barn or building, or outside an entrance will be assessed a fine of \$250, applied to the horse's account. Further offences may result in being asked to leave the Tournament grounds and a forfeiture of Tournament fees paid. The use of cannabis (including but not limited to smoking) is STRICTLY PROHIBITED on the Spruce Meadows grounds.

## BORDER CROSSING & INTERNATIONAL TRAVEL

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Spruce Meadows advises all international competitors, especially those trucking, to check with the relevant border authorities (i.e. Canadian Border Services and the Canadian Food Inspection Agency) prior to arrival at the Canadian border. Customs requires that all horses possess a health certificate issued by the official government veterinarian of the country of origin and have an import permit for entry into Canada. Conditions for entry of horses to Canada are as per Canadian government health regulations. Certain horses may need to see a federal vet at the border in order to cross. Appointments are required well in advance. All horses are required by CFIA to have an import permit issued by the Minister of Agriculture of Canada ([www.inspection.gc.ca](http://www.inspection.gc.ca)).

Commercial carriers entering Canada are advised to be aware of the eManifest requirements prior to arriving at the border. Information regarding the E-Manifest can be found on the CBSA website (<http://www.cbsa-asfc.gc.ca/prog/manif/menu-eng.html>). Please contact CBSA directly with any questions pertaining to the eManifest.

International travelers to Canada will be required to be fully vaccinated against COVID-19, either with both doses of a 2 dose regime or a single dose of a 1 dose regime, at least 14 days prior to arrival to the country.

Many travelers to Canada now require an electronic travel authorization (eta) to enter, as well as a negative COVID-19 test taken within 72 hours of the border crossing, and mandatory hotel stays at a government approved location. Please check the Government of Canada website (<http://www.cic.gc.ca/english/visit/>) for details. All travellers to Canada must fill out the ArriveCAN app within 72 hours prior to arrival.

For departure from Canada and in order to reduce the wait, at the Sweetgrass border crossing, please email or call well in advance (not the night before) of your departure to request an appointment. Horses travelling to the USA within 60 days of arriving from Europe may require additional testing and paperwork to cross the US border. Please plan accordingly.

## I. DENOMINATION OF THE EVENT

Venue: Spruce Meadows, Calgary AB

Date: June 16-19, 2022

NF: CAN

Indoor: ☐

Outdoor: ☒

### EVENT CATEGORIES:

CSIO5*	<input type="checkbox"/>	CSI5*-W	<input type="checkbox"/>	CSI5*	<input checked="" type="checkbox"/>	CSIU25-A	<input type="checkbox"/>	CSIU25-B	<input type="checkbox"/>
CSIO4*	<input type="checkbox"/>	CSI4*-W	<input type="checkbox"/>	CSI4*	<input type="checkbox"/>	CSIY-A	<input type="checkbox"/>	CSIY-B	<input type="checkbox"/>
CSIO3*	<input type="checkbox"/>	CSI3*-W	<input type="checkbox"/>	CSI3*	<input type="checkbox"/>	CSIJ-A	<input type="checkbox"/>	CSIJ-B	<input type="checkbox"/>
CSIO2*	<input type="checkbox"/>	CSI2*-W	<input type="checkbox"/>	CSI2*	<input checked="" type="checkbox"/>	CSIch-A	<input type="checkbox"/>	CSIch-B	<input type="checkbox"/>
CSIO1*	<input type="checkbox"/>	CSI1*-W	<input type="checkbox"/>	CSI1*	<input type="checkbox"/>	CSIV-A	<input type="checkbox"/>	CSIV-B	<input type="checkbox"/>
CSIOY	<input type="checkbox"/>			CSIL1*	<input type="checkbox"/>	CSIAm-A	<input type="checkbox"/>	CSIAm-B	<input type="checkbox"/>
CSIOJ	<input type="checkbox"/>			CSIYH2*	<input type="checkbox"/>	CSIP	<input type="checkbox"/>		
CSIOF	<input type="checkbox"/>			CSIYH1*	<input type="checkbox"/>				
CSIOCh	<input type="checkbox"/>								

Championship ☐

Games ☐

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17 November 2021
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2022
- The Jumping Rules and its Annexes, 27<sup>th</sup> edition, effective 1 January 2022  
<https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2022  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202022.pdf>
- Longines Rankings – Groups Categories 2022  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202022.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 03/05/2022, updated on the 07/06/2022.



Marco Fusté  
Jumping Director

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

## **TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF THE EVENT .....</b>	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS .....</b>	<b>1</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE .....</b>	<b>3</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>4</b>
1.	ORGANISER .....	4
2.	ORGANISING COMMITTEE .....	4
3.	EVENT DIRECTOR .....	4
4.	STABLE MANAGER.....	4
5.	ANNOUNCER .....	4
<b>V.</b>	<b>OFFICIALS .....</b>	<b>5</b>
<b>VI.</b>	<b>INVITATIONS .....</b>	<b>7</b>
1.	GENERAL.....	7
<b>VII.</b>	<b>ENTRIES .....</b>	<b>9</b>
1.	ENTRY DATES AND ENTRY FEES.....	9
2.	OTHER FEES .....	10
3.	NO-SHOWS/LATE WITHDRAWALS .....	10
<b>VIII.</b>	<b>TIMETABLE.....</b>	<b>12</b>
<b>IX.</b>	<b>COMPETITION DETAIL.....</b>	<b>14</b>
<b>X.</b>	<b>FACILITIES OFFERED.....</b>	<b>21</b>
1.	ATHLETES .....	21
2.	GROOMS.....	21
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION .....</b>	<b>22</b>
1.	DRAW .....	22
2.	COMPETITION ARENA(S) .....	22
3.	PRACTICE ARENA(S) .....	22
4.	STABLES .....	23
5.	SAFETY CUPS.....	23
6.	TIMING DEVICE .....	23
7.	SCORING/TIMING PROVIDER.....	24
8.	OTHER TECHNOLOGY/SERVICE PROVIDER(S) .....	24
9.	PRIZE GIVING CEREMONY .....	24
10.	ADVERTISING ON ATHLETES AND HORSES.....	24
11.	TICKETING.....	24
12.	BETTING.....	25
13.	TRANSPORT REIMBURSEMENT HORSES / PONIES .....	25
14.	WELCOME.....	25
15.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS .....	25
16.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	25
17.	SUSTAINABILITY.....	25
<b>XII.</b>	<b>VETERINARY MATTERS.....</b>	<b>26</b>
1.	CUSTOMS FORMALITIES .....	26
2.	HEALTH REQUIREMENTS .....	26
3.	NATIONAL REQUIREMENTS .....	27
4.	PONIES.....	27
5.	INJURY SURVEILLANCE.....	27
6.	TRANSPORT OF HORSES.....	27
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	27
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS,	

CHAPTER VII .....	29
<b>XIII. HUMAN ANTI-DOPING .....</b>	<b>30</b>
<b>XIV. ADDITIONAL INFORMATION .....</b>	<b>30</b>
1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC.....	30
2. INSURANCES AND NATIONAL REQUIREMENTS.....	31
3. PROTESTS/APPEALS.....	32
4. SCHOOLING DURING COMPETITIONS.....	32
5. STEWARDING.....	32
6. DISPUTES .....	33
7. MODIFICATION TO SCHEDULE .....	33
8. ADDITIONAL INFORMATION FROM THE OC.....	33
9. PRIZE MONEY DISTRIBUTION.....	35
10. MAXIMUM NUMBER OF STARTERS PER COMPETITION .....	36
11. GLOSSARY .....	37
<b>XV. ANNEXES.....</b>	<b>39</b>

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Linda Heathcott  
Address: 18011 Spruce Meadows Way SW, Calgary, AB T2X 4B7  
Telephone: +1-403-974-4216  
Fax: +1-403-974-4266  
Email: [linda.heathcott@sprucemeadows.com](mailto:linda.heathcott@sprucemeadows.com)  
Website: [www.sprucemeadows.com](http://www.sprucemeadows.com)

#### Contact Details Show Ground:

Address: 18011 Spruce Meadows Way SW, Calgary, AB T2X 4B7  
Telephone: +1-403-974-4200  
GPS Coordinates: 50.8850° N, 114.1006° W  
Accessibility details (directions by road, nearest airport / train station): Approximately 30 minutes south of downtown Calgary, along Highway 22x/Spruce Meadows Trail; 45 minutes from Calgary International Airport (YYC). Please note an ETA is now required for most visitors to Canada. Due to COVID-19, please be aware that travel restrictions/requirements may change with very little warning.

### **2. ORGANISING COMMITTEE**

Honorary President: Marg Southern  
President of the Event: Linda Heathcott  
Show Secretary: Joanne Nimitz  
Press Officer: Ian Allison

### **3. EVENT DIRECTOR**

Name: Linda Heathcott  
Address: 18011 Spruce Meadows Way SW, Calgary, AB T2X 4B7  
Telephone: +1-403-974-4216  
Fax: +1-403-974-4266  
Email: [linda.heathcott@sprucemeadows.com](mailto:linda.heathcott@sprucemeadows.com)

### **4. STABLE MANAGER**

Name: Kate Metikosh  
Telephone: +1-403-369-9784  
Email: [kate.metikosh@sprucemeadows.com](mailto:kate.metikosh@sprucemeadows.com)

### **5. ANNOUNCER**

Name: Jeff Mah  
Email: [jeffreymah44@outlook.com](mailto:jeffreymah44@outlook.com)

**FEI APPROVED SCHEDULE**  
**Calgary, Spruce Meadows AB 16 – 19 June 2022**



**V. OFFICIALS**

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

\*\* National Judges may only officiate on the Ground Jury at CSI1\*/CSIYH1\* and CSIY/J/Ch//P/V/Am Cat. B Events that are not combined with higher level events. National Judges may not officiate outside their home country.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10063602	Colleen Hoffman	CAN	3	<a href="mailto:j_ruskies@hotmail.com">j_ruskies@hotmail.com</a> +1-403-869-3434
		Ground Jury Member	10105020	Lisa Osachoff	CAN	3	
		Ground Jury Member	10101878	Lorne Robertson	CAN	3	
		Ground Jury Member	10104664	Courtney Anderson	CAN	3	
		Ground Jury Member	10154009	Gay Ellen Dennis	CAN	2	
		Ground Jury Member	10250007	Anne Reid	CAN	1	
2	Foreign Judge	Foreign Judge	10052031	Flora Baptiston	BRA	3	flora_baptiston@hotmail.com
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	5* Course Designer	10053870	Anthony D'Ambrosio	USA	4	<a href="mailto:Ada7777@aol.com">Ada7777@aol.com</a> +1-845-756-2702
		2* Course Designer	10062445	Peter Grant	CAN	3	
		Assistant Course Designer	10051522	Leopoldo Palacios Jugo	VEN	4	
		Assistant Course Designer	10103756	Joey Rycroft	CAN	3	
		Assistant Course Designer	10050837	Florencio Hernandez	MEX	3	
		Assistant Course Designer	10208155	Peter Wong	MAS	1	
		Assistant Course Designer	10198961	Will Dean Stobie	CAN		
5	Chief Steward	Chief Steward	10063423	Susan Hawes	CAN	3	<a href="mailto:Sue.hawes@icloud.com">Sue.hawes@icloud.com</a> +1-403-862-8503
6	Foreign Steward (5* Events)	Foreign Steward	10050242	Eric Straus	USA	3	ericlstraus@gmail.com
7	Assistants Stewards	Assistant Steward	10092756	Heather Findlay	CAN	3	
		Assistant Steward	10050909	Madeleine Lopez Conway	PUR	3	
		Assistant Steward	10063425	Patricia Chalmers	CAN	3	
		Assistant Steward	10052741	Monica Gomez	MEX	3	
		Assistant Steward	10092753	Susan Adey Bagg	CAN	3	
		Assistant Steward	10154057	Peeter Aitken	CAN	2	
		Assistant Steward	10195182	Barbara Bergstrom	CAN	2	
		Assistant Steward	10091866	Philippa Keegan	CAN	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10051476	Dr. Wayne Burwash	CAN	3	<a href="mailto:wburwash@burwash.ca">wburwash@burwash.ca</a> +1-403-807-7022
		Assistant FEI Delegate	10085574	Dr. Mary Bell	CAN	3	



**FEI APPROVED SCHEDULE**  
**Calgary, Spruce Meadows AB 16 – 19 June 2022**



<b>9</b>	<b>Veterinary Service Manager / Treating Veterinarian</b> (one for every 200 horses)	Veterinary Service Manager	10053868	Dr. Dan French	CAN	3	<a href="mailto:Dr.dan@shaw.ca">Dr.dan@shaw.ca</a> +1-403-850-3273
		Permitted Treating Veterinarian	10053868	Dr. Dan French	CAN	3	
<b>10</b>	<b>Medical Doctor</b>	Medical Doctor		Dr. Kelleigh Klym / Hart Paramedical Services	CAN		<a href="mailto:kprather@shaw.ca">kprather@shaw.ca</a> +1-403-680-6531
<b>11</b>	<b>Farrier</b>	Farrier		Equiterra Farrier Services	CAN		+1-403-861-9621
<b>12</b>	<b>NF Delegate</b>	NF Delegate (if applicable)					*

**A minimum of one VD must be appointed for every 400 horses. The FEI Veterinary Department reserves the right to request AVDs.**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## **VI. INVITATIONS**

### **1. GENERAL**

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

### **Invitations**

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

<b>Event Level</b>	<b>Athletes from the Longines Ranking</b>	<b>Athletes selected by the host NF</b>	<b>OC Invitations</b>
<b>CSI5*</b>	60%	20%	20%
<b>CSI4*</b>	50%	25%	25%
<b>CSI3*</b>	40%	30%	30%
<b>CSI2*</b>	30%	30%	40%
<b>CSI2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
<b>CSI2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

**Athletes entered for CSI2\*/CSI3\*/CSI4\*/CSI5\* Events at which the number of Athletes is not restricted, automatically have the right to participate in the Event and will be automatically accepted in the Entry System.**

### **CSI star level: 2\***

Maximum number of Athletes to be invited: unlimited

Maximum number of Horses that may be entered: unlimited

Maximum number of Horses per Athlete: 8

**CSI star level: 5\***

Maximum number of Athletes to be invited: unlimited

Maximum number of Horses that may be entered: unlimited

Maximum number of Horses per Athlete: 3

**FEI Wild Cards:**

CSI5\*: 1

CSI4\*/CSI3\*/CSI2\*: 2

**Connected Events:**

There are no connected Events in this show ☒

**Section 1: Compulsory Invitations**

Athletes can choose Events for which they wish to receive an information from the Monday eight weeks prior to the week of the Event until midnight GMT on the 4<sup>th</sup> Sunday prior to the Event.

**Section 2: Home Athletes selected by the host NF**

Entries for home Athletes in this section must be made through the FEI Entry System between the Monday eight weeks prior to the week of the Event until midnight GMT on the 3<sup>rd</sup> Wednesday prior to the week of the Event.

**Section 3: OC Invitations**

Entries in the OC Invitation Quota can be made in the FEI Entry System from the Monday eight weeks prior to the week of the Event up until the closing date for regular entries (the closing date for regular entries cannot be earlier than the 3<sup>rd</sup> Thursday prior to the week of the Event, and no later than four days prior to the Event) as indicated in the Schedule.

Events for which the Schedule states that overseas air transportation of Horses will be provided/organised by the OC are, for logistical reasons, authorised to establish the closing date for entries at the earliest on the 5<sup>th</sup> Sunday prior to the event.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

**Riders can enter both the CSI5\* and CSI2\***

All athletes understand that to enter and participate in the tournament, they and their team must abide by and follow all government regulations pertaining to travel to and within Canada, and entry to the Spruce Meadows grounds, including but not limited to vaccination requirements, pre travel testing, masking and quarantine requirements. Failure to comply or to follow the regulations may result in athletes being unable to participate. The OC is not liable for any lost fees or expenses should that be the case. All athletes and members of their parties agree to follow and abide by all Spruce Meadows rules and regulations, including but not limited to liability and code of conduct.

## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 27th edition, effective 1 January 2022

#### **Deadlines for Entries:**

Definite Entries: **May 26, 2022**

Last date for substitutions: **June 6, 2022**

#### **Entry fee per horse (per category):** **VAT excluded**

5*: \$2,334 per horse 2*: \$2,380 per horse
--

**VAT (in %) :** **5%**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 27th edition, effective 1 January 2022, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee ☐  
Not included in entry fee ☒
  - Lower Level Events (CIMs) CHF 18 per horse per event
  - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). \$52.50 Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) Per horse

#### **All aforementioned amounts are including VAT**

#### **Total maximum fee per horse:**

5\* - \$2,503.20; 2\* - \$2,551.50

**Compulsory fees per athlete:**

- NF fee if applicable \$20 per horse as mandated by the NF Per athlete
- NF medication control programme fee if applicable \$46 per horse as mandated by the NF Per athlete
- Fee for lorry parking if applicable \$52.50 Per lorry/caravan
- Fee for electric hook-up for lorry \$5.25 per horse Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** \$122.75 per horse

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay: \$23/bale

Straw: \$10/bale

Shavings: \$11/bale

Other (please specify): All prices are subject to change. Several types of Cavalor and other grain are available at varying prices, as ordered by the competitor. Cavalor grain must be pre-ordered by the definite date to guarantee delivery.

Paddock: \$183.75/week as ordered by competitor. Limited availability, first come first served.

Extra/Grooming stall: \$1025/stall, as ordered by competitor. Limited availability, first come first served.

E Barn: \$375/horse as ordered by competitor. Limited availability, first come first served

**All aforementioned amounts are including VAT**

VAT number of the organiser: 839386307 RT0001

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (please refer to Jumping Rules Art. 251.17) as a result of the late withdrawal or no-show.

**Amount charged: \$900 plus extra stalls, paddocks, and/or pre-ordered Cavalor feed, if applicable.**

Golf carts are not available for rent through the OC. Personal golf carts or those rented from a 3<sup>rd</sup> party are permitted on the grounds.

All individuals coming on to the grounds must provide proof of being fully vaccinated by a Canadian Government approved vaccine or provide proof of legitimate medical exemption prior to arrival. Negative tests/notes of previous infection will not be accepted.

Attendees may be required to wear masks while on the grounds, based on current regulations.

Regulations surrounding COVID-19 and other biosecurity protocols may change with little/no notice.

Payment in full must be received by the OC by the definite date.

## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

*(to be provided per category/level if multiple events)*

	Day	Date	Time
• Opening of stables	Monday	June 13	1:00pm
• Examination on Arrival			
• Horse Inspection All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"	Wednesday	June 15	2* 9:00am 5* 1:00pm
• Horse Re-Inspection	Thursday	June 16	8:00am
• Opening times of exercise areas	Daily		7:00am

Competitions CSI: 2*	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Day prior to competition by 4pm unless otherwise stated. Horses may only declare/jump once per day. Competition times will be adjusted and updated based on the number of horses declared.			////////	All Prize Monies are listed/paid in Canadian dollars
• 401 – Moore and Co – 1.30m	Thursday	June 16	12:30pm	238.2.1	\$3,000
• 402 – Recon Metal – 1.40m	Thursday	June 16	8:30am	238.2.1	\$5,000
• 403 – Mercer – 1.45m	Thursday	June 16	10:30am	238.2.1	\$7,500
• 407 – Jani-King – 1.40m	Friday	June 17	10:30am	238.2.2	\$10,000
• 408 – AltaGas – 1.45m	Friday	June 17	12:45pm	238.2.2	\$37,500
• 406 – Omega Alpha – 1.30m	Saturday	June 18	8:00am	238.2.2	\$5,500
• 411 – AON – 1.40m	Saturday	June 18	11:00am	276.2.1(i)	\$20,000
• 413 – Trimac – 1.30m	Sunday	June 19	8:30 am	238.2.2	\$15,000
• 414 – ATCO Grand Prix – 1.50m	Sunday	June 19	11:00am	238.2.2	\$75,000
• Total Prize Money	\$178,500				
• Prizes in Kind	n/a Prizes in kind must be easily convertible into cash (GRs Art. 127).				

Competitions CSI: 5*	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Day prior to competition by 4pm unless otherwise stated. Horses may only declare/jump once per day. Competition times will be adjusted and updated based on			////////	All Prize Monies are listed/paid in Canadian dollars

**FEI APPROVED SCHEDULE**  
**Calgary, Spruce Meadows AB 16 – 19 June 2022**



	the number of horses declared.				
• 404 – Bantrel – 1.50m	Thursday	June 16	1:00pm	238.2.1	\$10,000
• 405 – PwC – 1.55m	Thursday	June 16	4:00pm	238.2.2	\$37,500
• 409 – ATCO – 1.50m	Friday	June 17	12:00pm	238.2.2	\$40,000
• 410 – RBC Capital Markets – 1.55m	Friday	June 17	5:00pm	238.2.2	\$75,000
• 412 – RBC Grand Prix of Canada presented by ROLEX – 1.60m	Saturday	June 18	2:00 pm	238.2.2	\$400,700
• 415 – ATB Cup	Sunday	June 19	1:45pm	238.2.2	\$137,700
• Total Prize Money	\$700,900				
• Prizes in Kind	n/a Prizes in kind must be easily convertible into cash (GRs Art. 127).				

**Overall Prize Money: \$879,400**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 15%**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	(Prize description and value)
Best foreign athlete –	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

**PRIZE – CLASSIFICATION:**



## **IX. COMPETITION DETAIL**

**FIRST DAY : Thursday**

**DATE (dd/mm/yy) : 16/06/22**

**COMPETITION No:** 401, small tour

Type of Competition: Table A, 238.2.1, One Round

Competition description: Moore & Co

Jump-off (if any):	n/a	
Speed/Fixed time:	375m/m	
Height of obstacles:	1.30m	
Number of horses per athlete:	2	
Number of Starters (Section XIV.10):	all invited	
Total prize money:	\$3,000	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required

\* \* \* \* \*

**COMPETITION No:** 402, medium tour

Type of Competition: Table A, 238.2.1, One Round

Competition description: Recon Metal

Jump-off (if any):	n/a	
Speed/Fixed time:	375m/m	
Height of obstacles:	1.40m	
Number of horses per athlete:	2	
Number of Starters (Section XIV.10):	all invited	
Total prize money:	\$5,000	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required  
*Qualifier for Competition 411 (Saturday's 1.40m)*

\* \* \* \* \*

**COMPETITION No:** 403, big tour

Type of Competition: Table A, 238.2.1, One Round

Competition description: Mercer

Jump-off (if any):	n/a	
Speed/Fixed time:	375m/m	
Height of obstacles:	1.45m	
Number of horses per athlete:	2	
Number of Starters (Section XIV.10):	all invited	
Total prize money:	\$7,500	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required  
*Qualifier for Competition 414 (2\* GP)*

\* \* \* \* \*

**COMPETITION No: 404**

Type of Competition: Table A, 238.2.1, One Round  
Competition description: Bantrel

Jump-off (if any): n/a  
Speed/Fixed time: 400m/m  
Height of obstacles: 1.50m  
Number of horses per athlete: 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$10,000  
Chart to be used: 1 (25% to winner) ☒  
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required  
*Qualifier for Competition 412 (5\* GP)*

\* \* \* \* \*

**COMPETITION No: 405**

Type of Competition: Table A, 238.2.2, One Jump off  
Competition description: PwC  
*Counts for Longines Ranking Group D*

Jump-off (if any): 1  
Speed/Fixed time: 400m/m  
Height of obstacles: 1.55m  
Number of horses per athlete: 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$37,500  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required  
*Qualifier for Competition 412 (5\* GP)*

\* \* \* \* \*

**SECOND DAY : Friday**

**DATE (dd/mm/yy) : 17/06/22**

**COMPETITION No:** 407, medium tour

Type of Competition: Table A, 238.2.2, One Jump Off  
Competition description: Jani-King

Jump-off (if any): 1  
Speed/Fixed time: 375m/m  
Height of obstacles: 1.40m  
Number of horses per athlete: 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$10,000  
Chart to be used: 1 (25% to winner) ☒  
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required  
*Qualifier for Competition 411 (Saturday's 1.40m)*

\* \* \* \* \*

**COMPETITION No:** 408, big tour

Type of Competition: Table A, 238.2.2, One Jump Off  
Competition description: AltaGas  
*Counts for Longines Ranking Group D*

Jump-off (if any): 1  
Speed/Fixed time: 375m/m  
Height of obstacles: 1.45m  
Number of horses per athlete: 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$37,500  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required  
*Qualifier for Competition 414 (2\* GP)*

\* \* \* \* \*

**COMPETITION No:** 409

Type of Competition: Table A, 238.2.2, One Jump Off  
Competition description: ATCO  
*Counts for Longines Ranking Group D*

Jump-off (if any): 1  
Speed/Fixed time: 400m/m  
Height of obstacles: 1.50m  
Number of horses per athlete: 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$40,000  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required

\* \* \* \* \*

**COMPETITION No: 410**

Type of Competition: Table A, 238.2.2, One Jump Off

Competition description: RBC Capital Markets

*Counts for Longines Ranking Group C*

Jump-off (if any): 1  
Speed/Fixed time: 400m/m  
Height of obstacles: 1.55m  
Number of horses per athlete: 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$75,000  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required  
*Qualifier for Competition 412 (5\* GP)*

\* \* \* \* \*

**THIRD DAY : Saturday**

**DATE (dd/mm/yy) : 12/06/22**

**COMPETITION No: 406, small tour**

Type of Competition: Table A, 238.2.2, One Jump Off

Competition description: Omega Alpha

Jump-off (if any): 1  
Speed/Fixed time: 375m/m  
Height of obstacles: 1.30m  
Number of horses per athlete: 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$5,500  
Chart to be used: 1 (25% to winner) x  
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required

\* \* \* \* \*

**COMPETITION No: 411, medium tour**

Type of Competition: Table A, 276.2.1 (i), Winning Round

Competition description: AON

Jump-off (if any): 1  
Speed/Fixed time: 375m/m  
Height of obstacles: 1.40m  
Number of horses per athlete: 1  
Number of Starters (Section XIV.10): 35  
Total prize money: \$20,000  
Chart to be used: 1 (25% to winner) x  
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: n/a

The top 5 riders in competitions 402 and 407 (Thursday's and Friday's 1.40m) qualify. The remaining riders will qualify based on points from 402 and 407. Riders will receive points from their top placing in each competition only. Points will be assigned as follows: 1<sup>st</sup> – 50 pts, 2<sup>nd</sup> – 48

pts, 3<sup>rd</sup> – 47 pts, 4<sup>th</sup> – 46 pts, and so on to 50<sup>th</sup> place. Riders can only qualify if they complete the first round of the competitions (eliminations, retirements or disqualifications do not qualify). The top 10 riders return for the 2<sup>nd</sup> round.

\* \* \* \* \*

**COMPETITION No: 412**

Type of Competition: Table A, 238.2.2 + JRs Annex VIII, Art. 4, One Jump Off

Competition description: RBC Grand Prix of Canada presented by ROLEX

Counts for Longines Ranking Group AA

**Competition counting for CH-M-S 2022 / CH-EU-S 2023 for Athletes and Horses to achieve the MERs, providing the course requirements are met (JRs Annex VIII, Art. 4).**

Jump-off (if any):	1
Speed/Fixed time:	400m/m
Height of obstacles:	1.60m
Number of horses per athlete	1
Number of Starters (Section XIV.10):	50
Total prize money:	\$400,700
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: n/a

Those riders not already qualified through the FEI rules must qualify throughout the week. The Top 5 riders from competitions 404 (Thursday's 1.50m), 405 (Thursday's 1.55m) and 410 (Friday's 1.55m) will qualify. The remaining placings will be determined based on points from competition s 405 and 410, to a maximum of 50. Riders will receive points for their top placing in each competition only. Points will be assigned as follows: 1<sup>st</sup> – 50 pts, 2<sup>nd</sup> – 48 pts, 3<sup>rd</sup> – 47 pts, 4<sup>th</sup> – 46 pts, and so on to 50<sup>th</sup> place. Riders can only qualify if they complete the first round of the competitions (eliminations, retirements or disqualifications do not qualify).

All athletes, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one 5\* competition prior to the Grand Prix

***JRs Annex VIII, Art. 4***

*Courses of selected Nations Cup, Grand Prix and FEI World Cup™ Competitions must comply at least with the minimum dimensions and technical requirements outlined under the mandatory requirements below. (At Events where the Schedule indicates that the height of obstacles in a qualifying Competition, e.g. the Grand Prix at a CSI3\*, is 1.50 m, a special mention may be added to the Event Schedule that if the Competition is listed as a qualifying Competition for the Olympic Games, the World or Continental Championship, the compulsory two verticals at 1.60 m will be included in the course without it being considered to be a Competition conducted at a height of 1.60 m.)*

The Course Designer must clearly identify on the course plan of the Competition the specific obstacles that must be included as per the mandatory requirements below, e.g. planks, wall, gate, narrow obstacle, etc.

*Mandatory requirements:*

- The first obstacle must be either a vertical minimum height 1.45 m or an oxer minimum height 1.40 m for the front pole and 1.45 m for the back pole;
- At least three of the following five obstacles must be included in the course:
- One set of planks on flat cups or a vertical of poles with a plank on flat cups as the top element;
- Triple bar minimum 1.80 m spread and 1.50 m height;
- One wall or gate;
- One narrow vertical or spread obstacle with frontal width between 2m50 to 3m00;
- Minimum one triple and one double combination (three doubles are not allowed);

- The triple combination must have at least one oxer minimum 1m50 height and 1m50 spread, and at least one one-stride distance either from A to B or from B to C;
- Approximately 50% of the efforts must be vertical obstacles and 50% must be spread obstacles (e.g. oxer, triple bar, Swedish oxer, narrow oxer etc.). Nevertheless, no more than 55% of the efforts may be vertical and no more than 60% of the efforts may be spread obstacles, including the water jump if there is one (NB: a water jump is compulsory in Nations Cup Competitions, refer to JRs Art. 264.3);
- Two verticals (*other than the wall*) must have a height of 1.60 m;\*
- At least two spread obstacles with minimum height of 1.50 m and minimum spread of 1.60 m;\*
- Two liverpool obstacles, one vertical and one spread. If the course includes a water jump, a minimum of one liverpool will be allowed;
- Bend or straight line of up to six strides between two single obstacles;
- Depth of cups: minimum 50% of cups must have a depth of 18mm, for special obstacle material cups may be shallower (refer to JRs Art. 208.6); depth of cups maximum 20mm;
- Minimum length of course 400 meters with a minimum speed of 375m/min;
- The course will include minimum 12 and maximum 14 obstacles which may vary in height between 1.40 m and 1.60 m;
- At least two of the following recommended criteria must be included in the course:
- One line between two obstacles should be a forward line up to five strides;
- One bend or straight line up to seven strides with minimum three obstacles;
- Double combination in a bend or straight line with an obstacle before or after at maximum seven strides;
- A related distance bend or straight line of up to eight strides leading to the triple combination or up to seven strides following the triple combination;
- One of the combinations must have a related distance (maximum seven strides) with an obstacle (before or after the combination) in a straight line.

\* For Nations Cup Competitions at selected CSIO3\* and CSIO4\* Events, the above requirements relating to the compulsory two verticals of 1.60 m and two spread obstacles with a minimum height/spread of 1.50/1.60 m, take precedence over the requirement established in JRs. Art. 264.3.1 to have two verticals of 1.55 m for 4\* Nations Cups, respectively two verticals of 1.50 m for 3\* Nations Cups, and the requirement to have two spread obstacles with minimum height/spread of 1.45/1.55 m for 3\* Nations Cups.

The Foreign Judge is responsible for ensuring that the course is built to the required dimensions and must confirm to the FEI through the Foreign Judge Report whether or not the course requirements have been met and must upload/sent the course plan including all heights and dimensions following the Event.

\* \* \* \* \*

**FOURTH DAY : Sunday**

**DATE (dd/mm/yy) : 19/06/22**

**COMPETITION No:** 413, small tour

Type of Competition: Table A, 238.2.2, One Jump Off

Competition description: Trimac

Jump-off (if any):	1	
Speed/Fixed time:	375m/m	
Height of obstacles:	1.30m	
Number of horses per athlete	2	
Number of Starters (Section XIV.10):	all invited	
Total prize money:	\$15,000	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required

\* \* \* \* \*

**COMPETITION No:** 414, big tour

Type of Competition: Table A, 238.2.2, One Jump Off

Competition description: ATCO Grand Prix

*Counts for Longines Ranking Group C*

Jump-off (if any): 1  
Speed/Fixed time: 375m/m  
Height of obstacles: 1.45m  
Number of horses per athlete: 1  
Number of Starters (Section XIV.10): 35  
Total prize money: \$75,000  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: n/a

Those riders not already qualified through the FEI rules must qualify from Competitions 403 & 408 (Thursday and Friday's 1.45m). The top 5 riders from each competition qualify. The remaining placings will be determined based on points, to a maximum of 35. Riders will receive points for their top placing in each competition only. Points will be assigned as follows: 1<sup>st</sup> – 50 pts, 2<sup>nd</sup> – 48 pts, 3<sup>rd</sup> – 47 pts, 4<sup>th</sup> – 46 pts, and so on to 50<sup>th</sup> place. Riders can only qualify if they complete the first round of the competitions (eliminations, retirements or disqualifications do not qualify).

All athletes, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one 2\* competition prior to the Grand Prix.

\* \* \* \* \*

**COMPETITION No:** 412

Type of Competition: Table A, 238.2.2, One Jump Off

Competition description: ATB Cup

*Counts for Longines Ranking Group B*

Jump-off (if any): 1  
Speed/Fixed time: 400m/m  
Height of obstacles: 1.50m  
Number of horses per athlete: 1  
Number of Starters (Section XIV.10): all invited  
Total prize money: \$137,700  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$10 if required

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Courtyard & Residence Inn by Marriott Calgary South  
Address: 3750 or 3710 Market Street SE, Calgary AB T2M 2P2  
Telephone: +1-587-349-7599 or +1-587-349-8633  
At the expense of: The Organiser ☐ or Athletes ☒  
Accommodated (bed and breakfast) from to

#### **Meals**

At the expense of: The Organiser ☐ or Athletes ☒  
Meals provided from to .

Alternative Hotel Options:  
Wingate by Wyndham Shawnessy Address: 400 Midpark Way SE, Calgary AB, T2X 3S4  
Telephone: +1-403-514-0099  
  
Super 8 by Wyndham Calgary 60 Shawville RD SE, Calgary AB, T2Y 3S6 Telephone: +1-403-254-8878  
  
Delta Calgary South 135 Southland Dr SE, Calgary AB, T2J 5X5 Telephone: +1-403-278-5050

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.  
At the expense of: The Organiser ☐ or Athletes ☒  
Accommodated (bed and breakfast) from to

#### **Meals.**

At the expense of: The Organiser ☐ or Athletes ☒  
Meals provided from to .

Space for organiser to include details if necessary

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**



## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws, time, date and location: A draw will be held for the first competition of each section, and after that on rotation. Adjustments may be made to accommodate rider conflicts. A separate draw will be held for the grand prix.

### **2. COMPETITION ARENA(S)**

International Ring  
Dimensions: 178m x 107m  
Type of Footing: Grass

Meadows on the Green  
Dimensions: 117m x 116m  
Type of Footing: Grass

All Canada Ring  
Dimensions: 214m x 114m  
Type of Footing: Grass

North American Ring  
Dimensions: 164m x 93m  
Type of Footing: Grass

Rocky Mountain Ring  
Dimensions: 101m x 180m  
Type of Footing: Grass  
All Alberta Ring  
Dimensions: 101m x 76m  
Type of Footing: Grass

Chinook Ring  
Dimensions: 158m x 74m  
Type of Footing: Grass  
Orchard Ring  
Dimensions: 112m x 98m  
Type of Footing: Mixed Sand

Orchard Ring  
Dimensions: 112m x 98m  
Type of Footing: Outdoor - sand mix

EquiPLEX  
Dimensions: 68m x 31m  
Type of Footing: Mixed Sand

### **3. PRACTICE ARENA(S)**

International Ring

Dimensions: Grass – 89m x 82m Sand – 96m x 64m

Meadows on the Green

Dimensions: Grass – 15m x 30m Sand – 63m x 58m

All Canada Ring

Dimensions: Sand – 98m x 51m

North American Ring

Dimensions: Sand – 71m x 51m

Rocky Mountain Ring

Dimensions: Sand – 66m x 36m

All Alberta Ring

Dimensions: Sand – 68m x 37m

Chinook Ring

Dimensions: Sand – 91m x 83m

Orchard Ring

Dimensions: sand mix - 76m x 41m

Riding Hall

Dimensions Sand – 72m x 24m

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

#### **4. STABLES**

Size of boxes

3 m x 3 m (at least 3m x 3m)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

There are a limited number of larger boxes available, upon request from the athlete, on a first come first served basis. All stables are permanent structures with asphalt alley ways. All boxes are rubber matted.

#### **5. SAFETY CUPS**

Name of Manufacturer: CARO

#### **6. TIMING DEVICE**

Name of Manufacturer: ALGE - Timy PXE, with integrated printer to assure hard copy backup of all time impulses registered. FEI Report number: 22020008A  
Timing cells in use: TAG Heuer - HL 2-31 Timing cells can be used BOTH wired to timing systems, OR wireless connected to timing systems. When timing cells are in use wirelessly, the following equipment is used: TAG Heuer - HL 610-2 Wireless RECEIVER TAG Heuer - HL 610-1 Wireless TRANSMITTER

Model:

FEI Report number: 22010003B; 22010006C

## **7. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No ☒

Name of the company: ALGE - Timy PXE TAG Heuer

Contact person at Event

Name: Dustin Lezubski

FEI ID number: 10278870

Contact email: [dustin.lezubski@sprucemeadows.com](mailto:dustin.lezubski@sprucemeadows.com)

**Please fill in Annex XV – FEI Entry System for the Timing Provider**

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

## **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

Yes ☒

Name of Company: Spruce Meadows

Contact person:

Name: Joanne Nimitz

FEI ID number (if applicable): 10088732

Contact email: [joanne.nimitz@sprucemeadows.com](mailto:joanne.nimitz@sprucemeadows.com)

Activity/Function: Accreditation, stable management, orders of go/results, etc.  
(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

## **9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is a maximum of 12; competitors must present themselves on a well-mannered horse.

**All Prize Giving Ceremonies must strictly follow the Covid-19 guidelines for Prize giving protocols and media activities.**

## **10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes ☒ No ☐

Name of your ticketing provider: Spruce Meadows

Web address to buy ticket: [www.sprucemeadows.com](http://www.sprucemeadows.com)

**12. BETTING**

Betting will be authorised by the Organiser: Yes ☐ No ☒

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:  
The Organiser ☐ at \_\_\_\_\_ per km.  
The Athlete ☒

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance ☐

Organiser Shuttle Service ☐

Public Transport ☒ to be paid by the Organiser ☐ / the Athlete ☒

If paid by Athlete approximate cost per round trip: \$10-45+ depending on distance of chosen accommodation from Spruce Meadows

Other: It is highly recommended that individuals/groups rent a vehicle for the duration of their stay.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: maximum of 1 guest OR partner OR trainer per athlete

Groom: 1 per horse

Horse Owner: maximum two (2) accreditations per horse acc. to FEI-Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Film Logic Customs Brokers Inc  
Address: 15100 South Broadway Gardena, CA 90248  
Telephone: +1-604-244-3913  
Fax:  
Email: website: [www.filmlogic.ca](http://www.filmlogic.ca)  
Opening hours: 9am-5pm Monday to Friday

Competitors wishing to import goods into Canada are solely responsible for ALL costs associated with the import. The OC is not liable nor responsible for any such costs.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: EHV vaccination within 6 months but not within 7 days of arrival to the grounds. Equine Influenza vaccination as per FEI regulations. Negative coggins test pulled within 6 months. All negative coggins/vaccines must be valid for the duration of the horse's stay on the grounds.

Quarantine period: Permanent import quarantine is not available on the grounds. Returning/temporary import quarantine MAY be available on a very limited basis and must be requested by May 01. It is not guaranteed. Horses arriving on different health papers may not be able to be accommodated near other horses from their barn. Horses entering Canada on temporary import permits are NOT ALLOWED to leave the Spruce Meadows grounds unless under a VD/VSM/PTV directed veterinary emergency, or unless another venue is listed on their import permit. Those who do not comply may not be eligible to return to the Spruce Meadows grounds. The OC is not liable for any lost entry fees or other costs in this scenario  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Arrivals: The athlete/groom/PR must contact the OC at least 36 hours in advance of estimated arrival to inform the OC of the approximate arrival time and border appointment time (if applicable). Horses wanting to arrive prior to 9am and after 5pm will be charged an "off-hours" arrival fee, and may have to unload into a temporary stabling location until a vet is available. Horses may not move in to FEI stabling without first being seen by the FEI veterinary delegate or treating veterinarian. Limited isolation stabling outside of the FEI stabling area may be available. Extra stabling, bedding, and sanitation charges will apply. Please plan your arrivals carefully and keep us informed of any unexpected delays. Horses must have their temperatures entered in the FEI Horse Health App for 3 days prior to arrival.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Please see [www.inspection.gc.ca](http://www.inspection.gc.ca) for more information on national entry requirements from your point of origin. At this time mandatory pre arrival COVID and possible on arrival testing and a quarantine plan in the event of a positive test are required to enter Canada. Spruce Meadows is unable to assist in the event there is a problem with your COVID paperwork..

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

#### **7.1. PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

## **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

## **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

## **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

## **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to

immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.



### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

### **XIV. ADDITIONAL INFORMATION**

#### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal

representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2. ATHLETES AND OWNERS**

### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

Please see attached.

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Please see attached.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link:

<https://inside.fei.org/content/general-regs-statutes>

## **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **5. STEWARDING**

- If an athlete is uncertain as to whether the boots they intends to use during an event are allowed, they or their representative should show the boots to the Chief Steward for their opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask their groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

Please see attached.

# FEI APPROVED SCHEDULE

## Calgary, Spruce Meadows AB 16 – 19 June 2022



### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSIO(-W)3*-5*/CSI-W3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.*
<b>CSI-W2*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI-W1*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI3*-5*</b> Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year for all CSIAm comp. As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30m	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

## 9. PRIZE MONEY DISTRIBUTION

**Prize Money Distribution Chart 1: Prize money distribution with 25% of prize money for the winner updated 06.12.2021**

N° of starters	up to 11	12-48		49-100	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000	
		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		7	2800	7	2800
6		5.5	2200	5.5	2200
7		4	1600	4	1600
8		3	1200	3	1200
9		3	1200	3	1200
10		2.5	1000	2.5	1000
11		2.5	1000	2.5	1000
12	n/a	2.5	1000	2.5	1000
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

**Prize Money Distribution Chart 2: Prize money distribution with 33% of prize money for the winner updated 06.12.2021**

N° of starters	up to 11	12-48		49-100	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000	
		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12	n/a	1	400	1	400
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.



**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

It must be declared by the definite date to whom the prize money is to be paid (owner/lessee or Athlete). If no declaration is made, the prize money will be paid to the owner as listed on the FEI website. Revenue Canada Tax Department requires in the payment of funds to Foreign Competitors and/or Foreign Owned Horses (in whole or in part) who are non residents of Canada, 15% of each payment must be withheld and submitted to the Canadian Tax Department. A T4A-NR form will be mailed from Spruce Meadows by February 28, 2023, in the name of declaree of prize money, so that it can be included in the competitor/owner 2022 tax return. Spruce Meadows is unable to change the name to which the T4A-NR after it is issued. An explanatory letter will be given to competitors upon close-out of the tournament or sent with their T4A-NR form. Canadian residents/Canadian tax payers/companies must submit a business/tax id prior to the start of competition to be exempt from withholding tax.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups required to ensure that there are no more than 100 starters in any group, and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

## **11. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)



- Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
- Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10095560  
**Name\*:** Metikosh  
**First Name\*:** Kate  
**E-Mail\*:** kate.metikosh@sprucemeadows.com  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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**FEI ID<sup>1</sup>:** 10088732  
**Name\*:** Nimitz  
**First Name\*:** Joanne  
**E-Mail\*:** joanne.nimitz@sprucemeadows.com  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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**FEI ID<sup>1</sup>:** 10150869  
**Name\*:** Campbell  
**First Name\*:** Jana  
**E-Mail\*:** jana.campbell@sprucemeadows.com  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**