



HOW TO FILL OUT A SPRUCE MEADOWS ENTRY FORM

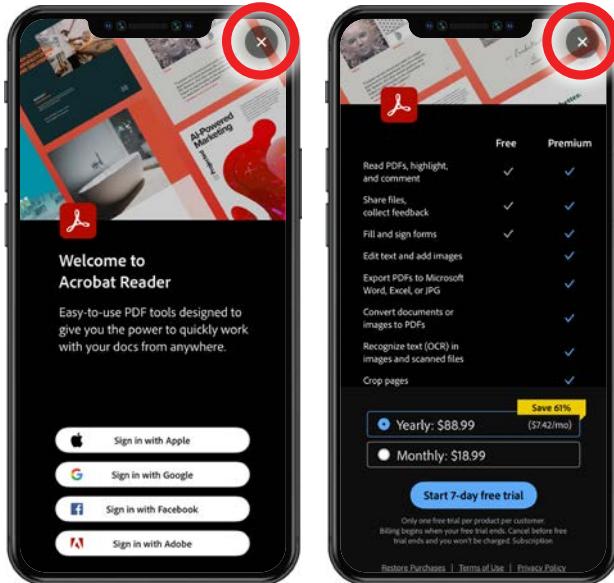
ON A MOBILE DEVICE (IOS/ANDRIOD)

1.



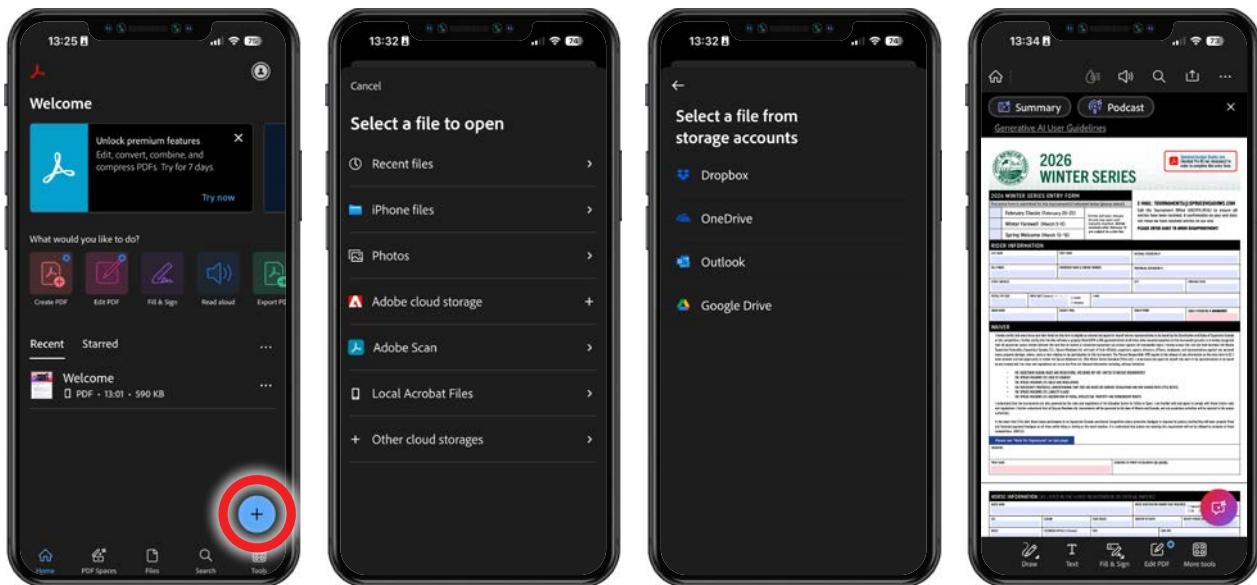
[Tap here to download Adobe Acrobat Reader](#)
in order to complete this entry form (FREE)

2.



When you first launch Adobe Acrobat Reader, close out all of the popups by selecting the "X" icon located at the top right hand corner of the screen.

3.



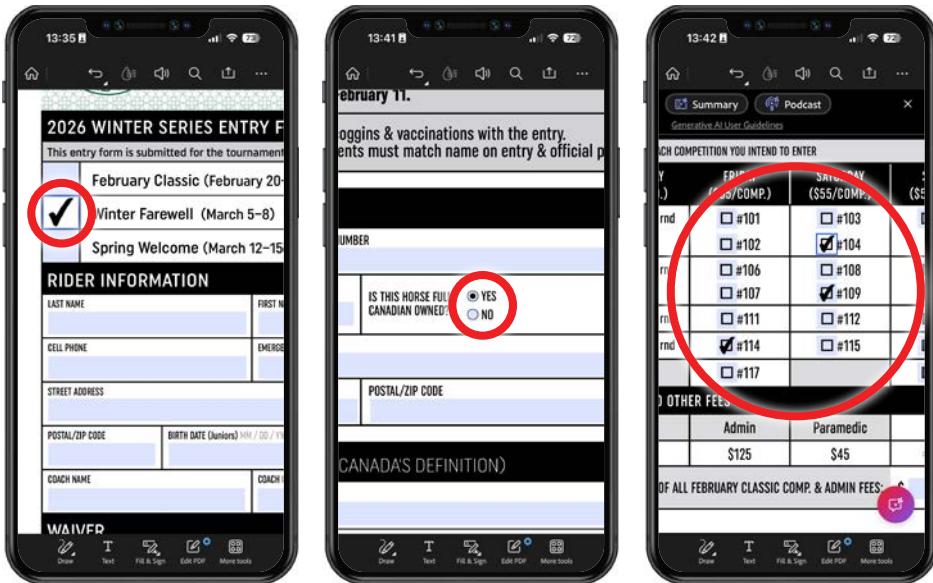
To open a new file, click the blue "+" button located in the bottom right hand corner. You will be prompted to open a PDF file, that is either saved on your devices or your cloud storage. By default, Spruce Meadows entry forms saved from the website on mobile device will be saved to "Recents" or "Downloads" in the Files app on your phone (this applies to both iOS and Android devices.)



HOW TO FILL OUT A SPRUCE MEADOWS ENTRY FORM

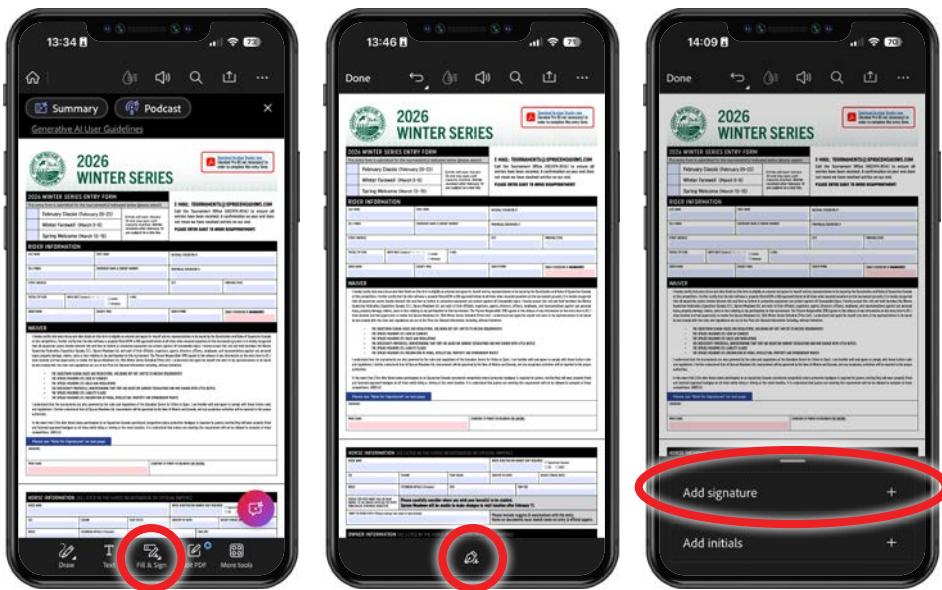
ON A MOBILE DEVICE (IOS/ANDROID)

4.



In order to interact with checkboxes and radio buttons, pinch zoom in and tap the desired option.

5. a)



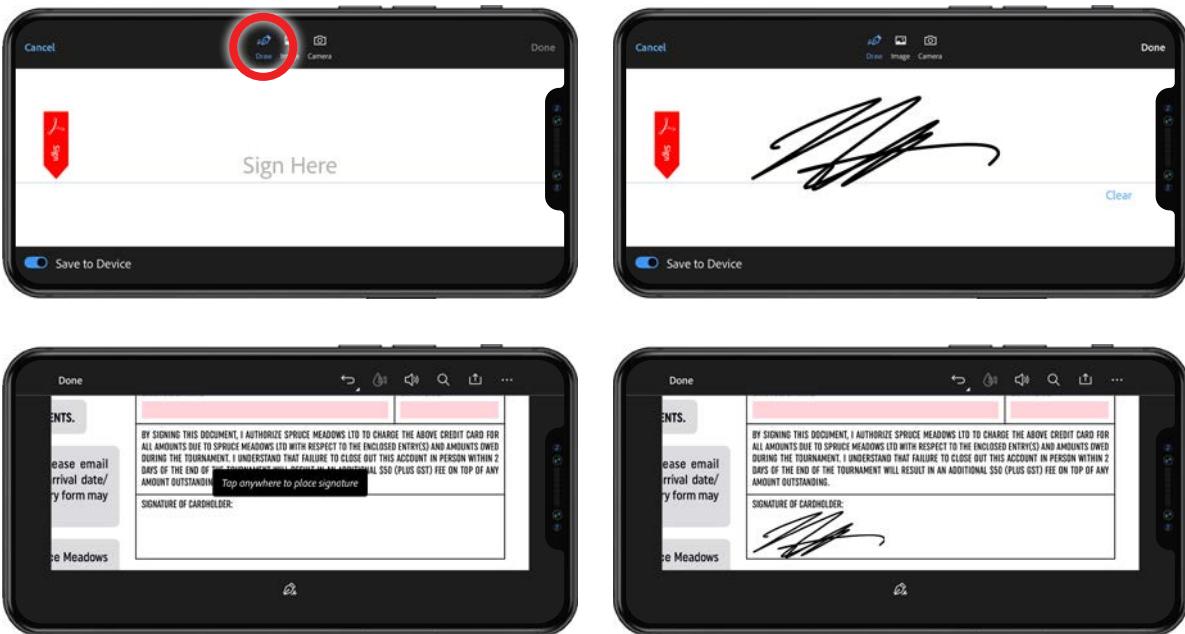
To add a signature, tap the "Fill & Sign" option at the bottom of the screen. Follow the prompts on screen.



HOW TO FILL OUT A SPRUCE MEADOWS ENTRY FORM

ON A MOBILE DEVICE (IOS/ANDRIOD)

5. b)



After you create your signature, it be saved locally and can be re-added in the document in areas that require the signature (see screenshot below).

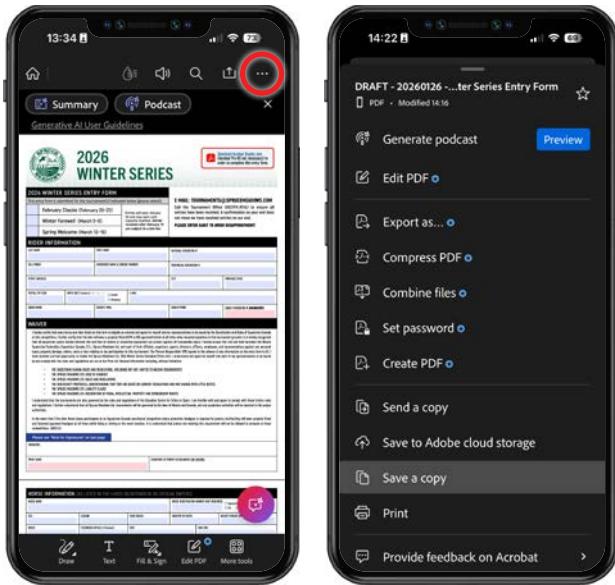




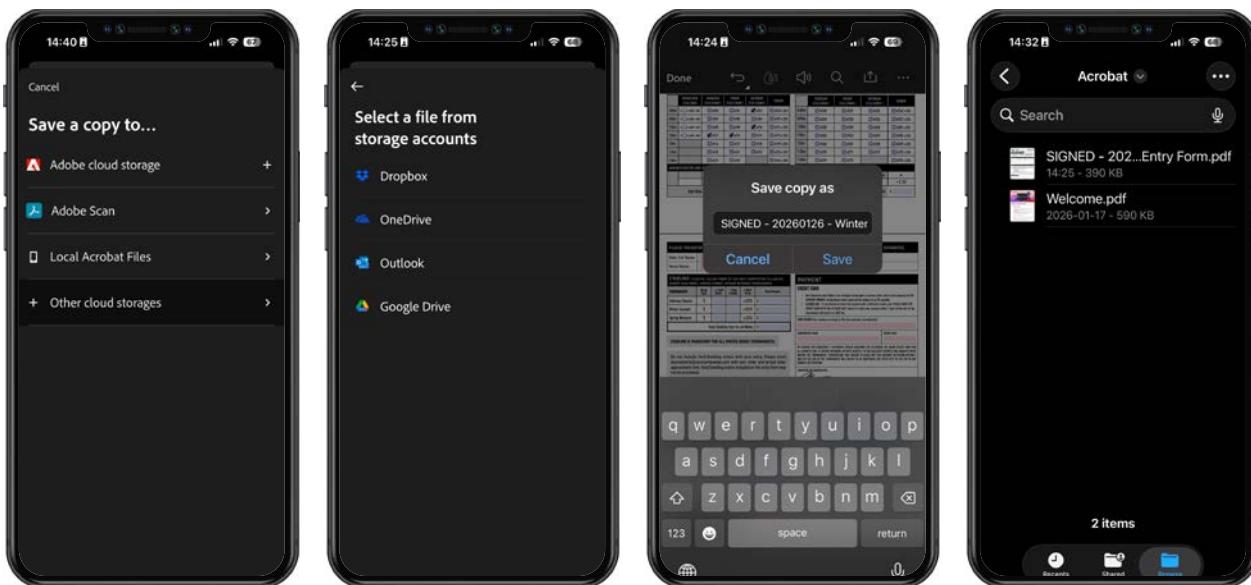
HOW TO FILL OUT A SPRUCE MEADOWS ENTRY FORM

ON A MOBILE DEVICE (IOS/ANDRIOD)

6.



Adobe Acrobat Reader auto-saves your work everytime you make a change or close out of the document. It will also appear in your "Recents" for easy access. Once you have completed filling out the form, select the "... " icon located in the top right hand corner and scroll down in the menu to "Save a copy".



By default, Acrobat will save your form in the "Acrobat" folder located in your phone's Files app, but it supports saving the completed file to Dropbox, OneDrive, or Google Drive.