



2022 SEPTEMBER SERIES

COVID MITIGATION PLAN, BIOSECURITY AND DETAILS
Pending Approved FEI Schedule



SPRUCE MEADOWS

GENERAL INFORMATION

Tournament Office Phone: 403.974.4516
E-mail: tournaments@sprucemeadows.com
Website: www.sprucemeadows.com

All mail and faxes should be sent to the attention of:
Mail: Spruce Meadows Tournament Office
18011 Spruce Meadows Way SW
Calgary, Alberta, T2X 4B7
Fax: 403.974.4266

GENERAL RULES & REGULATIONS

The Spruce Meadows Tournaments will be conducted according to the current rules of the FEI and the Organizing Committee of Spruce Meadows.

The Spruce Meadows Executive and Organizing Committee has been working tirelessly with provincial and federal officials to be able host these tournaments in a safe manner. The health and safety of everyone involved is of paramount importance. As such, certain rules and regulations may have to change with very little warning. The Spruce Meadows Organizing Committee, in consultation with local, provincial, and federal officials will change protocols or requirements if deemed necessary to maintain the health and safety of both horses and humans. Spruce Meadows regrets that anyone not complying with the rules and regulations as set out in the FEI schedule/Spruce Meadows website will be asked to leave the grounds and all tournament fees paid and prize monies won will be forfeited.

In entering Tournaments at Spruce Meadows, you and your team have agreed to honour the rules and regulations as specified in this document, the approved FEI schedules, and on the entry form. Your agreement and acceptance of all rules and regulations, including the acknowledgement that these may change, and Spruce Meadows' decisions is indicated by competing at our Tournaments. If the competitor is a minor, it shall be understood that the parent/legal guardian will assume all responsibilities/liabilities of the competitor. As per Equestrian Canada regulations, the rider (or parent/legal guardian if the rider is a minor) and person responsible must sign a waiver.

If there is a conflict between the FEI Rules & Regulations and the Spruce Meadows General Information provided in this section, the laws of the land take precedence.

The Spruce Meadows September Series are official International Events which have been authorized by the Fédération Equestre Internationale and will be conducted in accordance with the current FEI statutes, rules, and regulations.

Protests shall be handled according to FEI Articles 163-166 of General Regulations. A deposit of 150CHF is required.

The Revenue Canada Tax Department requires that in the payment of funds to Foreign Competitors and/or Foreign Owned Horses (in whole or in part) who are non-residents of Canada, 15% of each payment must be withheld and submitted to the Tax Department. A T4A-NR form will be mailed from Spruce Meadows by February 28, 2023 so that it can be included in your 2022 tax return.

Ownership information listed in the passport (and therefore registered with the appropriate Federation) is considered correct. If there are any issues with, or corrections to, the address/ownership shown in your horse's passport, you must bring these to the attention of the Tournament Secretary for a ruling by the Organizing Committee by Monday August 29 to exempt you from Withholding Tax.

In exceptional circumstances, together with the approval of the Ground Jury, the Organizing Committee reserves the right to modify the Tournament Schedule in order to clarify any matters or matters arising from an omission or due to unforeseen circumstances. Any such changes will be communicated as soon as possible and they will be reported to the FEI.

Competitors are responsible to the Ground Jury on entering the competitive ring.



EQUINE BIOSECURITY

The Spruce Meadows Executive and Organizing Committee, in consultation with veterinary and animal health authorities, have determined the protocol deemed necessary in order to reasonably and effectively manage the possible biosecurity concerns. It is **STRONGLY** recommended that you consult with your veterinarian regarding the most appropriate vaccination protocol for your horse.

All horses brought onto the grounds shall not have been in contact with sick horses within the last 21 days, and must not be showing any signs of illness. All horses on the grounds are required to have their temperatures taken and recorded twice daily through the FEI Horse Health App and for the three (3) days prior to arrival. Any elevated temperature or other signs of illness must **IMMEDIATELY** be reported to the FEI veterinary delegate, treating veterinarian and tournament office.

Please avoid direct and/or indirect contact between horses, especially nose-to-nose contact and the use of common feed/water buckets, and individuals handling horses from different barn groups. Individuals should not be entering the barn area of a different group. Please wash/sanitize your hands frequently throughout the day, especially after being in a communal area. Hand sanitizing stations will be located throughout the property.

The Spruce Meadows Executive and Organizing Committee, as well as the Veterinary Commission, will closely monitor any developments regarding any potential biosecurity issues and will change the procedures and requirements for horses entering the grounds as needed.

COGGINS, EQUINE INFLUENZA, & EHV

All horses being brought onto the grounds must have a current **NEGATIVE COGGINS TEST** (valid for 6 months from date drawn), be in compliance with the FEI requirements for Equine Influenza Vaccination (FEI Veterinary Regulations Article 1003), and proof of the Equine Herpes Virus vaccination (valid for 6 months from the date administered). Vaccines are not accepted if administered within 7 days of arrival to the grounds. Vaccination and coggins records must be received by the tournament office no later than August 22. Vaccinations and coggins must be valid for the full time your horse is on the grounds. The name on all documents must match the horse's name on entry form and FEI passport. Forms completed with horse's barn name will not be accepted. Spruce Meadows must receive all health documents prior to horse arrival.

COVID-19 PROTOCOLS

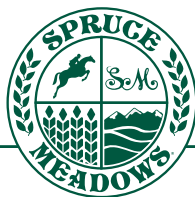
All individuals receiving accreditation should be fully vaccinated against COVID-19, with a Canadian approved vaccine. Vaccination records will be required prior to being allowed on the grounds or accreditation being issued.

All individuals are required to self-monitor. Anyone with an elevated temperature, or exhibiting signs of illness may not come on to the grounds without first testing for COVID-19 and obtaining a negative result.

Non-medical masks/face coverings, covering the nose and mouth are strongly encouraged when indoors or when social distancing is not possible.

Individuals are strongly encouraged to wash/sanitize their hands frequently throughout the day. Hand sanitizing stations will be located throughout the property.

Regulations surrounding COVID-19 requirements, including but not limited to mandatory masking, temperature checks, and government mandates, may change with little/no notice.



PARKING & RVS

There will be designated parking areas on the grounds for competitors' vehicles and horse trailers. The accreditation issued to you at the start of the Tournament will act as your parking pass.

RVs are only allowed to park in the designated RESERVED RV parking area. There are a limited number of designated stalls available per week. RVs cannot park anywhere other than the designated RV sites. Vehicles and trailers **WILL BE TOWED** if parked in unauthorized areas. If you are parking a horse trailer at Spruce Meadows, it must be registered at the Tournament Office and parked in the designated location to avoid being towed. Horse trailers are subject to a \$50 parking fee.

Tournament	Check In	Check Out	Full Service Site
'Continental'	August 29	September 5	\$600
'Masters'	September 5	September 12	\$600

Check-In Time: 12:00 P.M. Check-Out Time: 11:00 A.M. Prices do not include CDN GST of 5%

Priority will be given to those booking consecutive weeks.

Call Spruce Meadows at (403) 974-4516 well in advance to reserve your RV site. Sites are only available to riders and accredited individuals.

MOTORIZED VEHICLES

Individuals are welcome to bring their own small motorized vehicles (golf carts, mopeds) providing they are only driven by individuals with a valid driver's license, not shared amongst other groups, and not excessively noisy. No quads please. Individuals who do not have a valid driver's license which allows them to operate a motorized vehicle in the province/state in which they reside will not be permitted to operate a motorized vehicle of any kind on Spruce Meadows' property.

Minors who have a valid temporary license may operate a motorized vehicle as long as they are accompanied by an adult with a valid driver's license. The parent(s), legal guardian(s), or individual who signs the entry blank as a parent or guardian of a minor operating a motorized vehicle in violation of this rule are solely responsible for any damages, claims, losses, or actions resulting from that operation.

Please note there is a 10 km/hr speed limit on the Tournament Grounds. Violations of these rules may result in the individual or group being fined, or asked to leave the Tournament Grounds and a forfeiture of Tournament Fees paid and prize monies won. Horses have the right of way at all times.

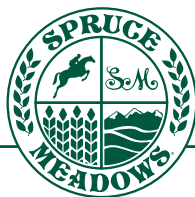
SMOKING/VAPING/CANNABIS

There is a strict NO SMOKING or VAPING policy inside all Spruce Meadows buildings, or within 8 feet of any entrance thereof. Competitors are responsible for the actions of all their staff, owners, trainers, etc. Any person caught smoking/vaping in a barn or building, or outside an entrance will be assessed a fine of \$250, applied to the horse's account. Further offences may result in being asked to leave the Tournament grounds and a forfeiture of Tournament fees paid. The use of cannabis (including but not limited to smoking) is **STRICTLY PROHIBITED** on the Spruce Meadows grounds.

PETS

All pets must be kept on a leash while on the grounds (FEI Article 10913). Owners are required to clean up after their pets. A \$200 fine will be assessed to those failing to clean up after their animals.

Unleashed pets or those which become a nuisance (that run loose, are aggressive or vicious) anywhere on the grounds, will be taken by our security personnel to a safe area. Release may be obtained after payment of a \$250 fine. Pet owners are responsible for the competition fee(s) of the horse(s)



whose performance may be disrupted by their animal. An associated horse account will be billed.

Pets that are aggressive, vicious, or are found by security multiple times, will be banned from the grounds.

ARRIVALS & DEPARTURES

Horses must be on the grounds by Tuesday August 30 for the 'Continental' and Monday September 5 for the 'Masters'. Any exceptions to this **MUST** be cleared well in advance by the Spruce Meadows Organizing Committee.

Horses in the same group not attending the same number of weeks may not be stabled together. Please plan accordingly. Horses arriving on temporary or returning health papers will be housed separately from all North American based horses.

Horses are not permitted to enter the FEI Stabling area until they have been seen and cleared by the FEI Veterinary Delegate or FEI Treating Veterinarian. If you arrive when no veterinarian is available, your horses will need to be unloaded into an isolation area until the veterinarian can clear them. Extra stabling, bedding, and sanitation charges will apply.

PLEASE NOTE THE GATES TO SPRUCE MEADOWS ARE CLOSED. HORSE ARRIVALS ARE PERMITTED BETWEEN 10:00 A.M.–5:00 P.M. There is an after-hours arrival fee, which will be charged to each horse's account. You **MUST** inform us of your arrival time so that the FEI Veterinarian can meet you. Please have your horse's FEI passport and a thermometer with your horse on arrival. Passport may **NOT** arrive after your horse.

All individuals coming on to the property must be on the accreditation list and provide proof of vaccination before they will be permitted on to the grounds.

All arrivals must call 403-974-4516 or email tournaments@sprucemeadows.com at least 36 hours prior to arrival with your ETA and to set up an arrival appointment with the veterinarian. Last minute arrivals may not be able to be accommodated and may be fined.

The Tournament Office hours are from 10:00 a.m. to 4:00 p.m. on non-tournament days and half an hour before the start and after the end of competition on tournament days. Staff are not available after hours without prior notification.

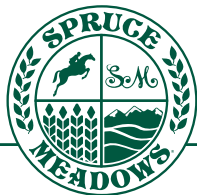
Due to space limitations, horses being brought to Spruce Meadows which are not competing will not be accommodated on the grounds. Other stabling in the area is usually available.

Under no circumstances may a horse be placed in a stall to which it has not been assigned. **VIOLATION OF THIS RULE WILL RESULT IN A \$250 FINE TO THE HORSE'S ACCOUNT. ANY CHANGES TO HORSE PLACEMENT WITHIN YOUR ASSIGNED AREA MUST BE APPROVED BY THE TOURNAMENT OFFICE.** Competitors must not move from their assigned block of stalls without the permission of the Tournament Office.

If your horse is in Canada on temporary papers, it is only allowed at the locations listed on the permit. Spruce Meadows is not responsible for fines/loss of entries if your horse is found in violation of this. No refund of fees is possible. You must inform Spruce Meadows by August 4 if your horse will be in Canada on temporary or returning import papers. Failure to do this may result in horses not able to be accommodated on the competition grounds.

Once on the grounds, horses cannot be taken off the grounds until after the completion of their final competition of the Tournament and only then if the horse's account is closed, unless for veterinary emergency. The Tournament Office must be informed immediately if the horse is leaving the grounds so that it can be checked out of the FEI Horse Health App. Once a horse has left the grounds, it will not be allowed to return until stabling re-opens for the 2nd week. Horses removed for medical reasons may come back on to the grounds with the approval of the Organizing Committee and in consultation with veterinary officials. Competing horses are strongly encouraged not to leave the grounds between the 'Continental' and 'Masters' unless for a veterinary reason. Any horse departure must be cleared by the FEI Veterinary Delegate, Spruce Meadows FEI Treating Veterinarian, or the Tournament Office. If the horse is returning, the same arrival procedures will apply.

Personal vehicles/trailers/horse transports will only be allowed into the barn area on specified days. Please contact the tournament office if you would like access. There will be no vehicle access to the barn area on tournament days, and limited vehicle access from the evening of August 29 until the end of competition on September 11..



ENTRY INFORMATION

Competitors may enter a maximum of 3 horses into the 5* and 8 horses in to the 2*/3*. Riders may cross enter the 2*/3* and 5*, however the horse may not.

As per Equestrian Canada rules, the entry form must be signed by the rider and person responsible. Juniors must have their parent/legal guardian sign. Person(s) responsible must be 18+ and attending the tournament. Competitors will not be permitted to start/declare until the entry form is signed.

Mail to: Spruce Meadows Tournament Office
18011 Spruce Meadows Way SW
Calgary, Alberta T2X 4B7

Email: tournaments@sprucemeadows.com
(Please attach all documents as .PDF or .JPG files. Embedded images or .HEIC files do not work)

Upload: www.sprucemeadows.com/preorder/

Fax: (403) 974-4266

Entry forms are NOT able to be dropped off in person.

Competitors are responsible for their own errors and those of their agents in the preparation of their entry forms. If your entry form is incomplete, your entry may not be eligible for acceptance and/or late fees may apply.

If you would like to set up a Barn Account, please fill out an entry form for it. A contact person/person responsible and valid credit card are requirement to set up a barn account.

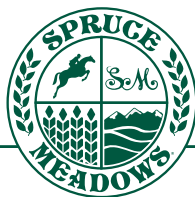
PAYMENT

FULL PAYMENT MUST BE RECEIVED BY THE DEFINITE DATE IN ORDER FOR THE ENTRY TO BE VALID. Please pay by credit card, cheque (in Canadian funds), or wire transfer. Cheques MUST accompany the entry. Payment is due with entry. The full entry fee including any requested tack/extra stalls will be processed prior to arrival.

DO NOT SEND CHEQUES DRAWN ON AN AMERICAN BANK ACCOUNT MARKED "PAYABLE IN CANADIAN FUNDS". American cheques for the U.S. Dollar equivalent of your entry fees are acceptable. Please call Spruce Meadows for the exchange rate. Spruce Meadows accepts VISA, MasterCard, and American Express.

RETURNED CHEQUES/DECLINED CREDIT CARDS are subject to a \$150 NSF Fee - COMPETITORS ARE STRONGLY ENCOURAGED TO CONTACT THEIR CREDIT CARD COMPANY TO PRE-APPROVE PAYMENT. If payment cannot be secured by the definite date the entry will be treated as "late" and a \$1000 late charge will be applied to the account. Spruce Meadows reserves the right to return the entry or prohibit from competition any rider/owner whose credit card is declined/cheque returned NSF on one or more occasions.

SPRUCE MEADOWS DOES NOT KEEP CREDIT CARDS ON FILE FROM PREVIOUS TOURNAMENTS. A valid credit card number with expiry date and cardholder signature MUST accompany each entry in order for it to be considered valid. Should you prefer to call in a credit card number, THE SIGNATURE BOX MUST STILL BE SIGNED. Spruce Meadows will not call to obtain a credit card number.



DEFINITE DATE OF ENTRIES

Entries will be stamped with the date when received at the Spruce Meadows Tournament Office. Entries **MUST** be sent electronically or mailed in. Entries are **NOT** able to be delivered by hand. When mailing, it is your responsibility to allow sufficient time for entries to reach the office by the deadline.

CANADIAN ATHLETES MUST HAVE THEIR ENTRIES SUBMITTED AND TO SPRUCE MEADOWS NO LATER THAN FRIDAY AUGUST 5.

FOREIGN ATHLETES MUST ENSURE THEIR FEDERATION HAS CORRECTLY ENTERED THEM IN THE TOURNAMENT BY THE DEFINITE DATES. Late entries are subject to late fees and may not be accepted.

TOURNAMENT OFFICE & CLOSING OUT

For your convenience, we have updated the Rider's Portal, and the Tournament Office is now able to operate virtually in many regards. Riders will now be able to start for competitions, order feed, view their accounts, and close out via the Spruce Meadows Tournament System on their phone/tablet/computer. An access code will be sent to you when we have received everything we require from your entry. The Tournament Office will still be open for in-person assistance during scheduled times. Should riders or barn managers wish to schedule an appointment, please email tournaments@sprucemeadows.com. Staff will be available daily.

Please check out on line or come to the Tournament Office in person to close your account. Passports will not be released and horses will not be "checked out" of the FEI Horse Health App until the horse account is closed. Accounts must be cleared by departure. Accounts not closed on time will be assessed a fine of \$250 and will be closed using the original form of payment. By closing your account you or your agent/representative are confirming the accuracy of said account. We regret that no further adjustments can be made. All financial matters pertaining to the Spruce Meadows September Series will be closed by September 14, 2022.

STARTING (DECLARING) FOR COMPETITION

All horses must be started (declared) for each competition by the deadline listed in the schedule. If there are multiple competitions in the same division on the same day, the Organizing Committee reserves the right to numerically balance the events. Hors concours entries are not permitted. Horses may only jump/declare once per day.

CANCELLATION OF ENTRIES

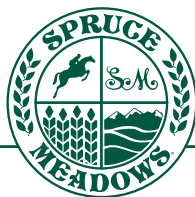
Spruce Meadows **MUST** receive cancellations in writing. It is the responsibility of the owner, competitor, or person responsible to confirm with the Tournament Office that written notice has been received. Scratches, late withdrawals or no-shows after the definite date will be subject to a \$1,000 fee. Any refund of fees will be printed as a cheque and mailed out after the end of the Tournament Series.

JUMP LEVY

A Jump Levy of \$20 will be applied to each horse's account for each Tournament week.

FEI FEES FOR HORSES & RIDERS

All horses and riders must be registered with the FEI, and entered in the FEI entry system by the definite date to be accepted in to the tournaments. Late entries may not be accepted and may incur additional fees. There is a \$46 FEI drug fee per horse per tournament week. Canadian athletes must make all changes through the Tournament Office.



SUBSTITUTION OF ENTRY

After your entry has been submitted and up until the substitution date listed in the FEI schedule, an entry may be substituted providing the rider and star level are the same. Proof of coggins and vaccine must be submitted at the time of substitution. Substitutions after the listed date may not be accepted and are subject to an additional fee.

CANADIAN ATHLETES: A new entry form must be sent to the Tournament Office with the information of the new horse and a note indicating which horse it is replacing. Spruce Meadows will make the changes in the FEI entry system.

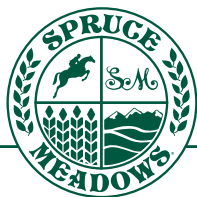
FOREIGN ATHLETES: A new entry form must be sent to the Tournament Office with the information of the new horse and a note indicating which horse it is replacing. The federation must make the substitution in the FEI entry system by the date listed in the schedule.

Payments that have already been processed will not be refunded and it is up to the parties involved in the substitution to handle any billing requirements; a new form of payment may be used on close-out.

STABLING

Spruce Meadows makes every effort to assign the requested stabling and number of extra stalls. Barn assignment is subject to many factors including demand, quarantine and biosecurity requirements, distance travelled, and size of barn. For these reasons, the Organizing Committee reserves the right to adjust your stabling request—we will do our best to give you as much notice of any changes to your requested number of stalls. Your horse/barn account will be adjusted accordingly.

- Any stall fittings/tack/equipment, etc. left after check-out will be removed and placed in the LOST & FOUND.
- Due to FEI requirements, early arrivals are NOT permitted without prior permission from the Tournament Office. Pre-bedding and set up MAY be available, by appointment only.
- Anyone coming on to the grounds (including those coming only to set up) must be on the accreditation list and provide proof of full vaccination prior to being allowed on the grounds.
- Horses remaining on the grounds after Monday September 12 are subject to additional stabling charges.
- Should you need an early arrival or late departure, please email the Tournament Office (tournaments@sprucemeadows.com) to arrange. There will be an additional charge and the horses will have to move to a different area of the grounds.
- The Spruce Meadows grounds are under FEI jurisdiction and FEI protocol will be followed. THIS INCLUDES THE OFF-WEEK. No sharps are permitted. There is no clipping permitted during the tournament. If you have arrived early and wish to clip, please contact a steward first.
- Horse stalls are included in your FEI entry fee.
- Extra stalls are applied to the horse's account OR to a barn account. We are unable to split stalls onto multiple accounts —please order accordingly. Please note the number of extra/tack stalls requested on your entry form. There is an additional charge for all extra stalls.
- All stalls must be cleaned daily and refuse placed in the designated bins by 8:00 A.M.
- Stabling will be assigned at the entry deadline based on the 'Stable With' box on the entry form. Changes made after the closing date may not be able to be accommodated.
- Do not block aisles or stall doors with decorations or tack trunks, structurally alter stalls in any way, or write on/deface stalls. No motorized vehicles are permitted in the building. Violations of these rules will result in fines.
- There are no permanent import quarantine stalls available at Spruce Meadows. Temporary/returning quarantine may be available with prior arrangement.
- If your horse is coming into Canada on temporary or returning papers, please note this on your entry form. Horses of the same group arriving on different papers/health status' WILL NOT be stabled together.
- All stalls are matted.



FEED AND BEDDING

Feed/bedding must be ordered from the Tournament Office before 11:00 A.M. for same day delivery. Orders received after 11:00 A.M. may be delivered on the next delivery day.

Please PRE-ORDER any Cavalor grain by Wednesday August 10 in order to guarantee your grain delivery. Excesses are not kept in stock and delivery is delayed due to supply chain issues. Feed and bedding can be pre-ordered by email or through the online order form. Same-day orders are delivered last as pre-orders are given priority. Feed and bedding orders are posted to the horse's account OR to a barn account. We are unable to split charges after the order has been placed—please order your supplies accordingly.

If you purchase feed or bedding from an outside supplier and have it delivered to Spruce Meadows, storage and handling costs will apply.

Discrepancies in deliveries will not be considered unless brought to the attention of the Tournament Office on the day of scheduled delivery.

BORDER CROSSING & INTERNATIONAL TRAVEL

Spruce Meadows advises all international competitors, especially those trucking, to check with the relevant border authorities (i.e. Canadian Border Services and the Canadian Food Inspection Agency) prior to arrival at the Canadian border. Customs requires that all horses possess a health certificate issued by the official government veterinarian of the country of origin and have an import permit for entry into Canada. Conditions for entry of horses to Canada are as per Canadian government health regulations. Certain horses may need to see a federal vet at the border in order to cross. Appointments are required well in advance. All horses are required by CFIA to have an import permit issued by the Minister of Agriculture of Canada (www.inspection.gc.ca). Please be aware that Monday September 5 is a statutory holiday in Canada and government officials, including veterinarians, may have limited/no availability.

Commercial carriers entering Canada are advised to be aware of the eManifest requirements prior to arriving at the border. Information regarding the E-Manifest can be found on the CBSA website (<http://www.cbsa-asfc.gc.ca/prog/manif/menu-eng.html>). Please contact CBSA directly with any questions pertaining to the eManifest.

International travelers to Canada over the age of 12 required to be fully vaccinated against COVID-19, either with both doses of a 2 dose regime or a single dose of a 1 dose regime, at least 14 days prior to arrival to the country.

Many travelers to Canada now require an electronic travel authorization (eTA) to enter, and may require a negative COVID-19 test taken within 72 hours of the border crossing, and mandatory hotel stays at a government approved location. Please check the Government of Canada website (<http://www.cic.gc.ca/english/visit/>) for details. All travellers to Canada must fill out the ArriveCAN app within 72 hours prior to arrival.

For departure from Canada and in order to reduce the wait, at the Sweetgrass border crossing, please email or call well in advance (not the night before) of your departure to request an appointment. Horses travelling to the USA within 60 days of arriving from Europe may require additional testing and paperwork to cross the US border. Please plan accordingly.

ACCREDITATION

Accreditation is required for anyone wishing to enter the FEI stabling and barns area, as well as access certain areas around the grounds. Stabling security is an FEI requirement. All accredited persons should be fully vaccinated against COVID-19.

Accreditation is limited to the following:

- Rider
- One (1) parent ONLY IF the rider is a minor.
- One (1) groom per horse
- One (1) guest/spouse per rider



- A maximum of two (2) owners, as listed in the FEI Passport. If the horse is owned by a syndicate, a maximum of 2 persons may be accredited and must provide proof of syndicate membership.
- One (1) trainer/barn manager per barn of 3 or more riders. A trainer must be a member in good standing of their national federation and be listed on the entry form.

If you have a FEI accredited veterinarian or therapist, or a farrier travelling with you, please contact the Tournament Office directly to arrange for accreditation. All other individuals MUST fit in to the above criteria to be issued accreditation.

The accreditation list from each rider is due to Spruce Meadows by August 23. The ability to change accreditation after this time will be limited. Should you find yourself absolutely needing to change accreditation during the course of the tournament series, the original ID card MUST be returned to the Tournament Office in order for a new card to be issued. No additional passes will be issued unless the discarded photo ID has been returned to the Tournament Office. Any new individuals will need to provide proof of vaccination before accreditation will be issued. Additional FEI accreditation passes are not available for purchase. Please plan accordingly and make sure only those vital to your operations are approved for a pass.

There is a \$100 non-refundable fee for lost or forgotten accreditation.

PRACTICE AREAS & SCHOOLING HOURS

Schooling is permitted in designated areas at designated times only. Stewards are in attendance daily.

Schooling times, rules and locations are posted at the Tournament Office.

Lunging is only permitted in designated areas.

FEI Schooling Rules will be in effect at all times in all rings.

EXERCISE AREA & HITCHING RING RULES

Spruce Meadows applies the FEI rules for all competitions in all rings at all tournaments throughout the year. This has been agreed upon in cooperation with Equestrian Canada. These rules will be in place daily.

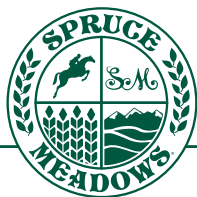
Unauthorized schooling will result in forfeiture of tournament fees paid and prize money for all entries of the owner, trainer, competitor, groom and group involved. Acceptance in future tournaments will be determined by the Organizing Committee.

GRAND PRIX QUALIFICATIONS

The Pre-Qualified Riders List for Grand Prix Competitions can be obtained from the FEI. All athletes, including those automatically qualified, must complete with their Grand Prix horse, the initial round of at least one FEI competition prior to the Grand Prix.

WASH RACKS

Warm water wash racks are located north of "A" & "B" Barns. To avoid flooding please dispose of any manure deposited in the wash racks. They will be cleaned frequently. Please use the hand washing station provided before and after using the wash racks. A \$200 fine will be assessed to those who fail to clean up after themselves. Please only use the designated areas for washing your horses.



FARRIER

A farrier will be on call for each of the Tournament days for emergencies. Please obtain the phone number of the farrier on call from the Tournament Office.

Hot shoeing is only permitted in the designated farrier location. Any person caught hot shoeing in a barn, other building, or outside an entrance will be assessed a fine of \$500, applied to a horse account, and may be asked to leave the Tournament Grounds, and forfeit tournament fees paid as well as any prize money won. Acceptance in future Tournaments will be determined by the Organizing Committee.

LOST & FOUND

The Lost & Found is located in the North Meadows Tournament Office. Items not claimed within one week of the end of the Tournament will be donated. PLEASE KEEP A CLOSE WATCH ON YOUR BELONGINGS!

RAPPING

At Spruce Meadows, rapping of a HORSE IS NOT ALLOWED IN ANY WAY WHATSOEVER AT ANY TIME. Violators may be disqualified from the Tournament at the discretion of the Ground Jury and all prize monies will be forfeited. In such cases, starting and tournament fees will not be refunded. FEI Article 243 will apply.

TIME SCHEDULES

Please note times and rings listed in the FEI schedule are TENTATIVE. Finalized times and Orders of Go will be listed in the Daysheet or on the Spruce Meadows website and Rider Portal, and available from the Tournament Office.

TOURNAMENT ATTIRE

Spruce Meadows Tournament competition dress code requires traditional show jumping attire (see FEI Article 256.1.5): helmet, white breeches, show jumping jacket, and tall boots. In the case of inclement weather, the Competitions Manager will make the call in regards to rain gear.

It is compulsory for anyone mounted on a horse on the Spruce Meadows property to wear a properly fastened hard hat, with a three point retention harness. Senior athletes may remove their headgear for ceremonial protocol in the competition arena only. (FEI Article 256.1.4)

Earphones/electronic communication devices are not permitted during competition. A maximum of one earphone/bud may be worn any other time while mounted. (FEI Article 256.1.10) or while lunging or leading a horse.

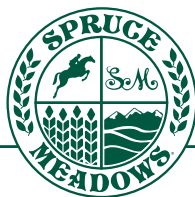
Rowel spurs with a notched/serrated edge are not permitted on the grounds (FEI Article 256.1.11)

No helmet cameras of any kind are permitted to be worn at any time while mounted.

TOURNAMENT AREA CONDUCT

No persons other than the Officials, Stewards, and Staff on duty may enter the competitive ring without the permission of the Competitions Manager or the Organizing Committee.

'Salute' markers, such as clocks, may be moved at any time during the competition and riders should stay alert to the Gateman's instructions. Saluting is mandatory at the start of your round. (FEI Article 256.1.2)



The Competitions Manager may determine to pre-load or not pre-load at any time during the competition—this same procedure is used when competitions are televised.

Coaches, riders, trainers, and grooms who enter the Competitive Ring must look NEAT AND BE SUITABLY ATTIRED in the opinion of the Hitching Ring Officials.

Only riders entered in the specific competition and their coach or trainer may walk the course. No dogs are permitted on the warm up, exercise, or competition rings.

Horses wearing coolers are not allowed in the Competitive Ring unless authorized.

Persons are only allowed in the Competitive Ring when competing or when the course is clearly marked 'OPEN'.

Horses must be lead on foot.

ACCIDENTS AND RETURN TO PLAY

In the event a concussion is reasonably suspected, a competitor must receive medical clearance from the medical personnel on duty before being allowed to return to competition. It is up to the competitor to receive said clearance. Refusal to be evaluated by the medical personnel on-site will lead to disqualification from the Tournament. Fees will not be refunded in such cases. Please see Equestrian Canada Article A101 for further details. In the event of a fall by a horse or rider anywhere on Spruce Meadows property, they must be cleared by medical personnel/veterinarian prior to competition. (FEI Article 224)

EXCUSING OR DISQUALIFYING

ANY ACT OF DISCOURTESY OR disobedience to the judges, officials, volunteers, or staff, as determined by the Organizing Committee, may result in disqualification. Such unacceptable behaviour may result in forfeiture of tournament fees paid and prize money, and acceptance in future tournaments may be determined by the organizing committee.

The Organizing Committee reserves the right to remove any individual or all of a related group from the tournament without being liable for compensation.

Inhumane treatment of a horse on the grounds is forbidden and, if a violation occurs, the Organizing Committee along with the Ground Jury has the right to disqualify the competitor from the tournament. Such unacceptable treatment will result in forfeiture of tournament fees paid and any prize money won, and acceptance in future tournaments will be determined by the Organizing Committee.

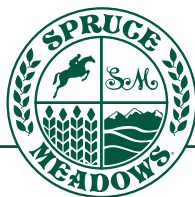
Horse numbers must be worn by horses at all times when outside of their assigned stall. The use of a wrong number or having no number may result in disqualification from the competition or tournament, and a \$100 fine.

In the case of a horse(s) being disqualified, the winner of the next succeeding prize shall take the prize that had been awarded to the disqualified horse(s) and the other prizes will be adjusted accordingly.

PRESENTATIONS

Competitors must be mounted when entering the Competitive Ring for presentations.

Winners of each competition to a maximum of twelve must be present for the competition awards. COVID AND BIOSECURITY PROTOCOLS WILL BE IN PLACE. Please anticipate in advance the need to ride in for your presentation on a well-mannered horse. Your Cavalier's Salute to the representatives during the Victory Gallop is your way of thanking them. Failure to appear or presentations will result in forfeiture of prize



monies won.

Winners of championships and/or other awards must be present for the Award Presentations. Competitors who do not comply will forfeit their prizes.

PRIZE MONEY BREAKDOWN

Competitions offering ranking points follow the 33% breakdown. Competitions not offering ranking points follow the 25% breakdown. Winning horses may receive a cooler. Ribbons may be presented up to 12th place. Prize money to be divided as follows:

\$3,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$750	\$600	\$450	\$300	\$210	\$165	\$120	\$90	\$90	\$75	\$75	\$75

\$5,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$1,250	\$1,000	\$750	\$500	\$350	\$275	\$200	\$150	\$150	\$125	\$125	\$125

\$5,500

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$1,375	\$1,100	\$825	\$550	\$385	\$303	\$220	\$165	\$165	\$138	\$137	\$137

\$7,500

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$1,875	\$1,500	\$1,125	\$750	\$525	\$413	\$300	\$224	\$224	\$188	\$188	\$188

\$10,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$2,500	\$2,000	\$1,500	\$1,000	\$700	\$550	\$400	\$300	\$300	\$250	\$250	\$250

\$15,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$3750	\$3,000	\$2,250	\$1,500	\$1,050	\$825	\$600	\$450	\$450	\$375	\$375	\$375

\$20,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$5,000	\$4,000	\$3,000	\$2,000	\$1,400	\$1,100	\$800	\$600	\$600	\$500	\$500	\$500

\$37,500

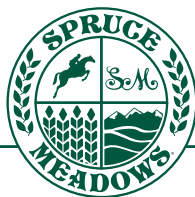
1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$12,375	\$7,500	\$5,625	\$3,750	\$2,250	\$1,688	\$1,125	\$937	\$750	\$750	\$375	\$375

\$40,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$13,200	\$8,000	\$6,000	\$4,000	\$2,400	\$1,800	\$1,200	\$1,000	\$800	\$800	\$400	\$400

\$75,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$24,750	\$15,000	\$11,250	\$7,500	\$4,500	\$3,375	\$2,250	\$1,875	\$1,500	\$1,500	\$750	\$750



\$137,700

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$45,441	\$27,540	\$20,655	\$13,770	\$8,262	\$6,197	\$4,131	\$3,442	\$2,754	\$2,754	\$1,377	\$1,377

\$400,700

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$132,230	\$80,140	\$60,105	\$40,070	\$24,042	\$18,032	\$12,022	\$10,018	\$8,014	\$8,014	\$4,007	\$4,006

\$600,000 (NATIONS CUP)

1 st	2 nd	3 rd	4 th	5 th
\$181,000	\$141,000	\$116,000	\$96,000	\$66,000

\$3,000,000

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
\$990,000	\$600,000	\$450,000	\$300,000	\$180,000	\$135,000	\$90,000	\$75,000	\$60,000	\$60,000	\$30,000	\$30,000

CODE OF CONDUCT

Spruce Meadows is committed to the highest of standards of behaviour and the sport of show jumping and expects the same standards, conduct and behaviour from its athletes and their associates. Disrespect of these standards towards the Spruce Meadows employees, officials, volunteers, paramedics, or athletes will not be tolerated and may result in the disqualification of horse and rider; all prize money won and monies paid will be forfeited. There will be no appeals on these types of Organizing Committee/Ground Jury decisions.

In the event medical care is required by an individual on Spruce Meadows property, the Paramedics on site have been contracted and authorized by Spruce Meadows Ltd to provide immediate care and have the authority to make decisions in this capacity, including but not limited to: level of care and transportation method to the appropriate treatment facility, should it be deemed necessary.

NOTE CAREFULLY: Extremes of dress and social behaviour on the part of athletes, trainers, owners, or associates are not welcome at Spruce Meadows. At its sole discretion, the Organizing Committee will insist on such individuals leaving the Tournament grounds. Your enthusiasm for high personal standards and adoption of the highest of standards can be your real and meaningful way of supporting and saying thank you to Spruce Meadows.

Willful damage of property is strictly prohibited and grounds for expulsion from the facility. All the people of Spruce Meadows; our professional staff, officials, technicians, our sponsors, the media, and our fans are dedicated to you and will make every effort to ensure safe, quality competitions and facilities. Spruce Meadows reserves the right to suspend or permanently remove any individual from the grounds for a single egregious act or for escalating behaviours that are contradictory to the Spruce Meadows Code of Conduct. BY ENTERING THE TOURNAMENT YOU ARE ACCEPTING ALL THE RULES AND REGULATIONS INCLUDING THE CODE OF CONDUCT.

LIABILITY

Force majeure: Spruce Meadows shall not be liable for any damages or loss or otherwise for any variation, cancellation or postponement of any tournament or event, in whole or in part, caused directly or indirectly by or in consequence of any force majeure event including fire, storm, dangerous weather condition, war, insurrection, riot, civil commotion, strike, epidemic, pandemic, or by any other cause whatsoever beyond the control of spruce meadows whether similar to or dissimilar from the causes enumerated herein.

Acknowledgement and assumption of risk: The competitor understands that all equestrian sports involve inherent risks and dangers including risk of serious personal injury, damage, harm, loss, pain and suffering, permanent disability or even death. Such risks may result from the



competitor's actions or omissions, the actions or omissions of others, environmental conditions, the condition of the premises, or by the inherent hazards of the events the competitor is participating in. The competitor agrees to immediately discontinue any activity if the competitor believes at any time that the conditions are unsafe. The competitor fully understands and assumes these risks and dangers and accepts sole responsibility for any personal or property injury, damage, harm, loss, pain or suffering or even death. The competitor further affirms that (s)he is physically and mentally capable of participating in the events chosen.

Waiver of liability and indemnification: Spruce Meadows assumes no responsibility whatsoever for any personal property, including animals, brought or placed on the premises and the owner and competitor each agree that Spruce Meadows is expressly released and discharged from any and all liability from any loss or damage relating to such property.

The owner and competitor agree, jointly and severally, to hold harmless, release and discharge Spruce Meadows from all liability and waive all claims, demands and actions against spruce meadows and each of its directors, officers, employees, agents, representatives and volunteers, for all personal or property injury, damage, harm, loss or costs whatsoever (including as may arise from the negligence of spruce meadows or any of its directors, officers, employees, agents, representatives or volunteers) which is sustained by the owner, the competitor or any of their employees, agents, representatives, or assigns while on the premises or relating in any way to the participation of the owner or competitor in this tournament, including transportation to and from the tournament.

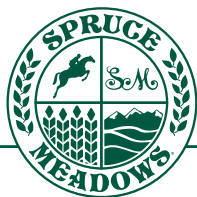
The owner and competitor are jointly and severally responsible for all injury, damage, harm, loss or cost to any third party caused by the owner, competitor, or any of their employees, agents, representatives, assigns, or any of their horses or other animals brought on the premises. The owner and competitor assume full liability for and shall fully defend, indemnify (including payment of all legal fees, costs and disbursements) and hold harmless Spruce Meadows and each of its directors, officers, employees, agents, representatives and volunteers, from all claims, demands and actions brought by any person which is in any way caused by the owner, the competitor or any of their employees, agents, representatives or assigns, or any of their horses or other animals. The owner and competitor are required to secure third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep that policy updated.

RECOGNITION OF MEDIA, INTELLECTUAL PROPERTY, AND SPONSORSHIP RIGHTS

All riders, owners and related associates grant to Spruce Meadows the irrevocable, perpetual and unrestricted rights to take, record, modify, publish, license, sell, assign, and use photographic images and audio and audio-visual recordings of themselves, their horse(s), their competitive performance(s) and practice(s), while on or near Spruce Meadows property; this includes, without limitation, uses which are for commercial, non-commercial, training, public-interest, or other purposes, and images or recordings whether alone or in compilation with other materials, edited or enhanced, cropped or otherwise altered, and whether by spruce meadows or its agents, representatives, associates, licensees, or assignees.

All riders, owners and related associates acknowledge and agree not to contest that copyright and every such image and recording is the property of spruce meadows (or those claiming under Spruce Meadows, as the case may be). All riders, owners and related associates consent to the behaviours associated with the exercise of the rights detailed above and acknowledge that they are not alone a violation of any right of privacy or protection of personal information.

Riders, owners and all related associates may wish to utilize a variety of audio-video recording equipment on their horse(s), equipment or tack, helmets, or persons in order to take video or still recordings of their competitive rides. There is concern that such equipment may alter the performance of safety equipment or pose a safety problem for rider or horse, or may interfere with the operation of timing and communications equipment and systems associated with running events.



In addition, the equipment may not be suitable for accepted federation dress or equipment codes or rider or horse appearance or welfare when in competition. Further, its use may be in breach of existing licensing, commercial and or sponsorship arrangements. Spruce Meadows reserves the right to require any rider to remove such equipment prior to permitting that rider to enter a competition ring or practice ring, and by seeking to enter a tournament or practice ring, you agree to this restriction. Spruce Meadows recognizes that personal recording of videos takes place on Spruce Meadows property during and around events, and generally speaking, allows such recordings to take place for personal, non commercial use. It is also recognized that individuals, for personal and non-commercial purposes, may wish to post or share their videos on the internet and in other social media, which is permissible under certain terms and conditions.

For clarity, and for the avoidance of doubt, the rider, owner or appointed representative agrees not to transmit, or facilitate transmission, of any account, description, picture, or reproduction of any Spruce Meadows event in violation of licensing, sponsorship, federation or code of conduct rules and regulations.

ORGANIZING COMMITTEE DECISIONS

IT IS IMPORTANT TO UNDERSTAND THAT INTERPRETATIONS OF EXISTING RULES AND REGULATIONS AND THE INVOKING OF ADDITIONAL RULES AND REGULATIONS TO COVER UNFORESEEN CIRCUMSTANCES ARE THE SOLE RESPONSIBILITY AND AUTHORITY OF THE ORGANIZING COMMITTEE, IN CONJUNCTION WITH, AND WITH THE APPROVAL OF, THE GROUND JURY AND THAT ALL OWNERS, TRAINERS, CHEFS, COMPETITORS AND GROOMS AGREE TO THE ACCEPTANCE OF THESE INTERPRETATIONS AND ADDITIONAL RULINGS BY VIRTUE OF YOUR PARTICIPATION.

It is the objective of the Organizing Committee to run the Spruce Meadows Tournaments at the highest possible level of sportsmanship. Judges, Course Designers, and Technical Delegates have been selected by the FEI and the Organizing Committee based on their knowledge and experience. Their decisions with respect to the competitions are their own responsibility.

The Organizing Committee reserves the right to hold a qualifying round for any competition where the number of horses entered is excessive.

The Steward(s) and those designated as Assistant Stewards (complete listing available on request from the Tournament Secretary) shall have full power to act for and on behalf of the Organizing Committee during the Tournament. The Organizing Committee is not bound by opinions of its Staff, such as Veterinary Doctors, Tournament Office and Field Staff, in the interpretation of these rules. The Stewards must consult with the Ground Jury in case of infractions before submitting to the Organizing Committee.

Spruce Meadows is dedicated to the historical traditions of show jumping with turf and natural obstacles. Please be advised that these obstacles can be used at the discretion of the course designers in any of the competitions.

EQUESTRIAN CANADA STATEMENT OF PRINCIPLES: HORSE WELFARE

Equestrian Canada (EC), the national equestrian federation of Canada, supports adherence to humane treatment of horses in all activities under its jurisdiction.

All persons shall be committed to:

Upholding the welfare of horses, regardless of value, as a primary consideration in all activities;

Requiring that horses be treated with kindness, respect and the compassion that they deserve, and that they never be subjected to mistreatment;

Ensuring that owners, trainers and competitors, and their agents exercise appropriate care and responsibility in the handling, treatment, and transportation of their horses, as well as horses placed in their care for any purpose;

Providing for the continuous wellbeing of the horse by encouraging routine inspection and consultation with health care professionals and competition officials to achieve the highest possible standards of nutrition, health, comfort, and safety;



Continuing to support scientific studies on equine health and welfare;

Requiring owners, trainers, and exhibitors to know and follow their sanctioning organization's rules, and to work within industry regulations in all equestrian competitions; and,

Reviewing, revising, and developing competition rules and regulations that protect the welfare of the horse.

NATIONAL FEDERATION MEMBERSHIP

Every entry at an EC-sanctioned competition shall constitute an agreement by the person responsible that the owner, lessee, trainer, manager, agent, coach, driver or rider and horse shall be subject to the EC constitution and all rules of EC and any additional rules set by the competition. It is the responsibility of all individuals participating in any capacity in EC-sanctioned competitions to be knowledgeable regarding the EC constitution and the applicable rules of EC and the additional rules, if any, imposed by the competition. Do not participate in these EC-sanctioned competitions in any capacity if you do not consent to be bound by the constitution and rules of EC and any additional rules imposed by the competitions. (As per Article A801).

JUNIORS RIDING STALLIONS

Juniors aged 16 and above may ride manageable stallions. Decisions regarding the manageability of stallions are at the discretion of the judge or steward.

