APPLICATION & PAYMENT PROCESS:

- When submitting your application, please give us your top three preferred locations and booth size. Applications will be reviewed, and applicants will be notified of approval, denial, or waitlist, beginning the week of April 30th, 2023.
- Applications open March 15th and close April 30th, 2023. Applications received after April 30th will be placed automatically on the waitlist and will be notified should a space become available.
- Payment: Spruce Meadows will be asking for a valid credit card number on your application.
- If accepted, the following deposit payment structure applies: Deposit #1 - 50% beginning the week of May 1st, 2023 and the remainder is due beginning the week of June 1st, 2023.
- Booth Space must be 100% paid prior to the event to secure space.

CANCELLATION POLICY:

The cancellation policy is as follows:

- 60 Days – 30% is retained
- 30 Days – 50% is retained
- Within 30 days of the event no refunds will be given